

CITY COUNCIL REGULAR SESSION

Resolution authorizing the execution of a three-year agreement between the City of Bellevue and Diamond Parking Service to provide on-street parking enforcement in downtown Bellevue in the amount not to exceed \$676,371.52, plus all applicable taxes.

Andrew Singelakis, Director, 452-6468

Chris Long, Assistant Director, Mobility Operations, 452-6013

Jeremy Chin, Traffic Engineering Manager, 425-4179

Joe Granger, Sr. Engineering Technician, 452-4499

Transportation Department

EXECUTIVE SUMMARY

ACTION This Resolution authorizes the execution of a three-year agreement between the City of Bellevue and Diamond Parking Services to provide on-street parking enforcement in downtown Bellevue.

RECOMMENDATION

Move to adopt Resolution No. 10578

BACKGROUND/ANALYSIS

The Downtown Parking Program began in 1996, with regular enforcement and monetary violations beginning in the summer of 1997. The main objective of the Downtown Parking Program is to provide short-term parking for downtown visitors and business patrons. This objective is supported through enforcement of safety and time zone rules. The enforcement area, for the purposes of this contract, is the Downtown area defined as: the west side of I-405 to the west side of 100th Avenue NE.

This contract will provide enforcement of parking regulations in downtown Bellevue Monday through Saturday, 9:00 a.m. to 5:00 p.m. The contract also includes general duties such as coordination with the Bellevue District Court, attending court, coordinating for towing vehicles, providing basic roadside assistance and training enforcement officers. The city requires potential enforcement officers to go through background checks prior to hiring. The Bellevue Police Chief provides the contractor's enforcement officers with limited commissions if they pass the Police Department's background check.

The contractor is the first line of contact for complaints from customers, followed by the Transportation Department and the Police Department.

A request for proposal (RFP) was conducted in November 2025 for Parking Monitoring Services.

Proposals were received from Ace Parking Management, Inc., LAZ Karp & Associates, and Diamond Parking Service. The three proposals were evaluated and scored by a selection committee made up of staff from the Transportation Department. The selection was based on criteria identified in the RFP, which included responsiveness to the submittal requirements, qualifications, understanding of the scope and price. Diamond Parking Services had the highest score across these four areas of evaluation.

POLICY & FISCAL IMPACTS

Policy Impact

The Downtown Subarea Plan notes the importance of on-street parking as support to “businesses and residents with convenient short-term parking opportunities for customers and visitors.” Demand for curb space has increased significantly due to growing competition between employer shuttles, public transit, transportation network companies (TNCs), delivery vehicles and short-term parking. Enforcement for proper use of the curb is critical to managing this competition and the following policy statements that look to optimize the use of the curb:

- S-DT-151. Create curbside zones for on-street parking.
- S-DT-153. Designate permanent or off-peak curbside queue areas for rideshare vehicles, taxis, and employer shuttles in strategic locations.

Fiscal Impact

This action obligates the city to pay an amount not to exceed \$676,371.52, plus all applicable taxes, for on-street parking enforcement in downtown Bellevue over the next three years. \$230,000 is included in the 2026 Transportation operating budget. This budget fully covers Diamond’s services for the first year of the program. Future costs associated with this agreement will be requested in the 2027-2028 budget and will be subject to final budget appropriation.

OPTIONS

1. Adopt the Resolution authorizing the execution of a three-year agreement between the City of Bellevue and Diamond Parking Service to provide on-street parking enforcement in downtown Bellevue in the amount not to exceed \$676,371.52, plus all applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS

Proposed Resolution No. 10578

AVAILABLE IN COUNCIL LIBRARY

Transportation On-street Parking Monitoring contract