

CITY COUNCIL AGENDA TOPIC

Resolution authorizing issuance of a purchase order to Questica Ltd. for a revised not-to-exceed total of \$706,920, plus all applicable taxes, for additional budget software licenses, digital budget book software and related professional services.

Sabra Schneider, Chief Information Officer, 452-4890

PJ Rodriguez, Chief Operating Officer, 452-4205

Information Technology Department

Evan Phillips, Financial Strategy & Performance Director, 452-2831

Finance & Asset Management Department

EXECUTIVE SUMMARY**ACTION**

This Resolution authorizes issuance of a purchase order to Questica Ltd. for a revised not-to-exceed total of \$706,920, plus all applicable taxes, for additional budget software licenses, digital budget book software and, related professional services.

RECOMMENDATION

Move to adopt Resolution No. 10389

BACKGROUND/ANALYSIS

Since 2021, the City has utilized budget development software hosted and supported by Questica Ltd., through a cooperative technology contract and purchase order, authorized by Resolution No. 9936. The Questica system is software for the development, monitoring and related metrics associated with the City's budget process and implementation services.

This request is seeking to utilize additional expenditure authorization to implement additional features for the broader public benefit. This authorization would provide the City with the ability to communicate the preliminary, adopted and amended operating budgets and Capital Investment Program (CIP) plans in a simplified interactive online format. These enhancements are in the spirit of the Financial Strategy Guiding Principles of Transparency and Professionalism with the goal of providing greater access to the City's budget materials going forward.

Specifically, this Resolution provides authorization to issue a purchase order to Questica Ltd. for a revised not-to-exceed total of \$706,920, plus all applicable taxes, to implement the enhancements expeditiously before the release of the preliminary budget in mid-September.

POLICY & FISCAL IMPACTS**Policy Impact**

Bellevue City Code 4.28 provides for the fair and equitable treatment of all persons involved in the purchasing process. Council approval is required to award the bid where the cost exceeds \$350,000.

Fiscal Impact

This expenditure is accommodated within existing resources and appropriation within the General Fund budget. The additional planned expenditures for the remainder of the five-year contract would be approximately \$107,495, plus all applicable taxes.

OPTIONS

1. Adopt the Resolution authorizing issuance of a purchase order to Questica Ltd. for a revised not-to-exceed total of \$706,920, plus all applicable taxes, for additional budget software licenses, digital budget book software and related professional services.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS

Proposed Resolution No. 10389

AVAILABLE IN COUNCIL LIBRARY

Questica Technology Contract and Purchase Order – June 14, 2021
Vendor Proposal – May 15, 2024