

**CITY COUNCIL AGENDA TOPIC**

Resolution authorizing execution of a five-year General Services contract in an amount not to exceed \$513,759.15, plus all applicable taxes, with Guardian Security Systems Inc. for 24/7 fire and security alarm monitoring, annual testing, system maintenance, partial and/or full replacement of system components as needed at all Parks & Community Services facilities.

Shelley McVein, Acting Director  
Thomas Purcell, Structural Operations Manager  
Jae Mandanas, Contract Administrator  
*Parks & Community Services Department*

**EXECUTIVE SUMMARY****DIRECTION**

Adoption of a resolution authorizing execution of a five-year General Services contract with Guardian Security for 24/7 fire and security alarm monitoring, annual testing, and system maintenance for all Parks & Community Services facilities.

**RECOMMENDATION**

Move to adopt Resolution No. 10631

**BACKGROUND/ANALYSIS**

The Parks and Community Services Department utilizes skilled contractors to provide 24/7 monitoring, confidence testing, maintenance and support for the fire and alarm systems located at all Park facilities. This contract will provide for the support of such systems. The contract includes local monitoring and emergency dispatch, annual inspections and confidence testing of equipment, emergency service, maintenance, repair and replacement of system components.

The city conducted a competitive request for proposals (RFP) process in March 2026. Structural Operations staff reviewed and evaluated proposals from the four companies: Guardian Security Systems Inc, Cosco Fire Protection Inc, Fire Protection Inc., and Performance System Integration. Final selection was based on several factors including municipal experience, references, processes, price, live answering and dispatching, ability to respond promptly, and adequate inventory to meet the city's needs. It was determined through the evaluation process that Guardian Security Systems Inc. met all criteria and is the only qualified vendor that provides both security and fire monitoring services. The company has historically performed satisfactorily as a vendor.

**POLICY & FISCAL IMPACTS****Policy Impact**

Bellevue City Code Chapter 4.28 provides for the fair and equitable treatment of all persons involved in the purchasing process. Council approval is required to execute a contract in excess of \$350,000.

**Fiscal Impact**

This action will oblige the city to a contract amount not to exceed \$513,759.15, plus all applicable taxes, for a five-year General Services Contract with Guardian Security Systems Inc. If approved, the contract term is July 1, 2026, through June 30, 2031. These services are used for ongoing operations, and sufficient funds are budgeted in the remainder of fiscal year 2026 Parks & Community Services operating budget. Additional funding for future years will be requested in subsequent budget processes and will be subject to final budget appropriation.

**OPTIONS**

1. Adopt the Resolution authorizing execution of a five-year General Services contract in an amount not to exceed \$513,759.15, plus all applicable taxes, with Guardian Security Systems Inc. for 24/7 fire and security alarm monitoring, annual testing, system maintenance, partial and/or full replacement of system components as needed at all Parks & Community Services facilities.
2. Do not adopt the Resolution and provide alternative direction to staff.

**ATTACHMENTS**

Proposed Resolution No. 10631

**AVAILABLE IN COUNCIL LIBRARY**

Contract with Guardian Security Agreements