

# MEMORANDUM



Bellevue Parks &  
Community Services

**DATE:** May 15, 2024

**TO:** Parks & Community Services Board

**FROM:** Jenny Zhang, Fiscal Manager  
Pam Fehrman, Park Planning and Development Manager  
Parks & Community Services

**SUBJECT:** Parks 2025-2034 CIP Budget Update  
For discussion – no Board action required

At the April board meeting, we provided an overview of the City's budget process, the Parks & Community Services Board role in the budget, and preliminary information on the department's Capital Investment Program (CIP) plan.

At the May meeting we will review the list of the department's capital budget proposals that were submitted in April (Attachment A). Consistent with prior budget cycles, we will also discuss key messages for a Board communication to City Council in relation to the proposed 2025-2034 Parks CIP. Key messages identified will be formed into a draft communication to the City Council that will be reviewed at the June meeting.

## **Budget Process**

The budget is one of the City's most important documents. The budget process organizes all city operating and capital budgets around six Strategic Target Areas. Parks & Community Services' capital investment proposals are primarily directed to the High Quality Built and Natural Environment target area. In addition, the Council has established an updated set of 2024-2026 Bellevue City Council 3-year Priorities ([bellevuewa.gov/council-vision](https://bellevuewa.gov/council-vision)).

Parks & Community Services' capital project proposals are responsive to the City's Strategic Target Areas and Council Priorities. In addition, they address needs and objective identified in the adopted Parks and Open Space System Plan ([bellevuewa.gov/park-plan](https://bellevuewa.gov/park-plan)) and projects promised in voter-approved parks levy packages.

As advisors to the City Council, one of the duties of the Board is to provide comments on the Parks CIP similar to those submitted during the last budget process (see Attachment B). The City Manager will present a Preliminary Proposed Budget in the fall, with the City Council adopting the final budget before the end of the year. We will keep the Board informed of the Parks CIP status throughout the process.

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## **Attachments/Related Documents**

- A. Submitted 2025-2034 CIP Budget Proposals (simple list)
- B. Parks & Community Services Board memorandum to City Council on Preliminary 2023-2029 Parks CIP