

CITY COUNCIL AGENDA TOPIC

Resolution authorizing execution of a professional services agreement with Site Workshop in the amount of \$501,515, plus all applicable taxes, for architectural design and engineering services to develop a master plan for a new neighborhood park in the BelRed neighborhood.

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Parks & Community Services

EXECUTIVE SUMMARY

ACTION	Resolution authorizing execution of a professional services agreement with Site Workshop for architectural design and engineering services to develop a master plan for a new neighborhood park in the BelRed neighborhood.
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RECOMMENDATION

Move to adopt Resolution No. 10537

BACKGROUND/ANALYSIS

The BelRed Subarea Plan, updated in 2024, provides a framework for the development of a comprehensive parks, trails and open space system in the neighborhood. If approved, this contract supports the design of Project N-2, a new public park along the West Tributary, to include trail and neighborhood park facilities. The project site is an approximately eight-acre property purchased in 2008. It is located between 124th Avenue NE and 130th Avenue NE along the Spring Boulevard corridor. The property was originally purchased to support multiple public infrastructure projects for transportation, storm and surface water and park purposes.

Parks & Community Services is poised to initiate planning work for this new neighborhood park. Significant park planning goals include establishing an open, inclusive community outreach and engagement plan to inform a park design that addresses park and open space needs, integrates major trail systems, provides stream corridor restoration, and other site parameters. This consultant agreement provides architectural and engineering services to deliver these planning goals. The final product will be a master plan for future Council consideration for this new neighborhood park in BelRed.

Consultant Selection

The consultant selection process was consistent with state and city contracting policies for selecting consultant services. A Request for Qualifications (RFQ) was advertised on the City's website, procurement roster, the Daly Journal of Commerce and the Seattle Times. Eight firms responded with proposals that were evaluated by an interdepartmental review team consisting of staff from Parks & Community Services, Transportation and Development Services.

Site Workshop Landscape Architecture was selected based upon their qualifications, presentation, and interview responses. They have an impressive portfolio of successfully completed public park projects across the region including master planning projects of a similar scale and scope. Additionally, Site

Workshop has assembled a highly qualified design team with the expertise to best support the feasibility investigations, community engagement, and engineering and technical design, to guide the planning process for this new park.

Scope of Work

Consultant services will include analysis of existing conditions, feasibility studies, community engagement, and development of conceptual alternatives. Additionally, the scope of work includes evaluation of environmental impacts necessary to support land use review and approval. The work will conclude with a new neighborhood park master plan. The total project is estimated to proceed over a two-year timeframe.

POLICY & FISCAL IMPACTS

Policy Impact

Bellevue City Code 4.28 provides for the fair and equitable treatment of persons in the purchasing process. Council approval is required to award contracts that exceed \$350,000.

Bellevue Comprehensive Plan

- S-BR-54 Along the West Tributary, develop parks using city-owned land and expand parks and open space land in the corridor through partnerships with adjacent landowners and land acquisition.
- PA-3. Equitably distribute a variety of parks, community centers and other indoor and outdoor recreation facilities throughout the city, with consideration of underserved areas and those neighborhoods expected to experience the most growth.
- PA-17: Use a community informed planning process to guide substantial development or redevelopment of a park property.

Bellevue Parks and Open Space System Plan

URB -9: BelRed Open Space and Off-Street Trail Development

URB-11: BelRed Park System Acquisition and Development

Fiscal Impact

This Resolution obligates the City to an amount of \$501,515, plus all applicable taxes. This contract is funded by the 2025-2030 General Capital Improvement Program (CIP) BelRed Parks & Streams (CIP Plan No. P-AD-103) and is partially funded by the voter approved 2022 Park and Open Space Levy. There is sufficient funding available to complete these services.

OPTIONS

1. Adopt the Resolution authorizing execution of a professional services agreement with Site Workshop in the amount of \$501,515, plus all applicable taxes, for architectural design and engineering services to develop a master plan for a new neighborhood park in the BelRed neighborhood.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS

- A. Vicinity Map
 - B. CIP Project Description (P-AD-103)
- Proposed Resolution No. 10537

AVAILABLE IN COUNCIL LIBRARY

Professional Services Agreement with Site Workshop