

## CITY COUNCIL REGULAR SESSION

Resolution authorizing execution of a professional services agreement with Full Circle Environmental, Inc., to provide solid and hazardous waste technical assistance to local businesses, for an initial 2-year term, with the option of a 2-year renewal, for a maximum of four years, and for a total contract amount not to exceed \$300,000, plus all applicable taxes.

Nav Ota, Director, 452-2041

Lucy Liu, Deputy Director, 452-4445

Erin Hislop, Conservation and Outreach Program Administrator, 452-6197

*Utilities Department*

## EXECUTIVE SUMMARY

This Resolution authorizes continuing solid waste outreach and technical assistance to Bellevue businesses to reduce waste, increase recycling/composting, decrease contamination in recycling/composting, and improve proper handling of household hazardous waste using existing grant funding (60 percent) and Utilities Solid Waste funding (40 percent).

## RECOMMENDATION

Move to adopt Resolution No. 10202

## BACKGROUND/ANALYSIS

Bellevue Utilities is actively working to increase the current recycling rate of 38 percent to meet the City's overall recycling goal of 50 percent. This agreement will allow Utilities to capture significant opportunities to partner with businesses to increase waste prevention/reduction, composting, recycling, use of reusable products, and decrease the use of hazardous products. Since each business, the services they provide or products produced, and their associated facilities are unique, significant assistance on an individual basis is necessary to help them contribute towards achieving the City's solid waste goals.

This agreement will enable Bellevue Utilities to assist 70-100 businesses per year by

- partnering on sustainability initiatives,
- providing outreach, education, technical assistance and supplies to reduce overall waste and increase the commercial recycling rate,
- reducing hazardous waste generated, and
- promoting less toxic alternatives to common household and commercial products.

In addition, assistance will be provided to help businesses implement the new statewide organics law, single-use plastics law, and Styrofoam food containers ban that goes into effect in 2024.

## POLICY & FISCAL IMPACTS

### Policy Impact

Bellevue City Code (BCC 4.28) provides for the fair and equitable treatment of all persons involved in the purchasing process. Council approval is required to award the bid where the cost exceeds \$90,000.

The City Council approved the King County Comprehensive Solid Waste Management Plan and the Local Hazardous Waste Management Plan. The solid waste programs within this agreement are consistent with both Plans.

This agreement is also consistent with the following City of Bellevue Comprehensive Plan Policies:

- EN-14. Reduce waste, reuse and recycle materials, and dispose of all wastes in a safe and environmentally responsible manner.
- EN-17. Work with residents, businesses, and waste haulers to continue to improve percentage of waste diverted from landfill.
- UT-23. Educate the public in the proper handling and disposal of hazardous household waste and on the use of alternative products or practices which result in reducing the use and storage of hazardous materials in homes and businesses.

### **Fiscal Impact**

This agreement authorizes the City to spend up to \$300,000, plus all applicable taxes, for 2023-2026. The following funds are included in the adopted 2023-2024 Operating Grants/Donations and Solid Waste Fund budgets. Grant funds have been secured.

King County Waste Reduction and Recycling Grant	\$60,000
SKC Public Health Household Hazardous Waste Grant	\$30,000
Solid Waste Fund	<u>\$60,000</u>
	\$150,000

An additional \$150,000 will be requested in the proposed 2025-2026 Operating Grants/Donations and Solid Waste Fund budgets. It is anticipated that grant funds will be available to continue the work in 2025-2026.

### **OPTIONS**

1. Adopt the Resolution authorizing execution of a professional services agreement with Full Circle Environmental, Inc., to provide solid and hazardous waste technical assistance to local businesses, for an initial 2-year term, with the option of a 2-year renewal, for a maximum of four years, and for a total contract amount not to exceed \$300,000, plus all applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

### **ATTACHMENTS**

Proposed Resolution No. 10202

### **AVAILABLE IN COUNCIL LIBRARY**

Contract\_CommercialBusinessTechnicalAssistance