

MEMORANDUM



Bellevue Parks &
Community Services

Date: April 11, 2024

To: Parks & Community Services Board

From: Camron Parker – Assistant Director, Parks & Community Services

Subject: Parks & Community Services Bylaws Amendment Approval
Board action requested

Action Requested: The Parks & Community Services Board will vote on adoption of updated bylaws.

At the March 12th meeting, the Board discussed amending the bylaws to change the regular meeting day from the second Tuesday to the third Wednesday of the month, in response to the City Council's updated meeting day. The proposed change to the bylaws is tracked in **Attachment A**.

Following the process required to amend the bylaws, changes are discussed at one meeting and voted on at the following meeting. To finalize this process, the proposed Bylaw amendment, as discussed by the board in March, is included as **Attachment B**.

Changes:

- Article V.A. Regular Meetings: replaced “second Tuesday” with “third Wednesday”

Upon the Board’s approval, we will forward the signed version of the Bylaws to the City Clerk’s Office and will post them online.

Proposed Motion

Move that the Park & Community Services Board adopt the updated Parks & Community Services Board Bylaws, as presented.

Attachments

- A. Updated Bylaws - redlined
- B. Updated Bylaws - clean for adoption