

CITY COUNCIL REGULAR SESSION

Resolution authorizing the execution of Amendment 2 of the ProjectCorps Professional Services Agreement to increase spending authority from a not to exceed amount of \$490,000 plus all applicable taxes to a not to exceed amount of \$1,000,000 plus all applicable taxes. The executed Amendment shall be substantially in the form of the Amendment in the Council Library.

Sabra Schneider, Chief Information Officer, 452-4890

PJ Rodriguez, Chief Operating Officer, 452-4205

Information Technology Department

EXECUTIVE SUMMARY

This Resolution seeks Council approval to amend the existing agreement with ProjectCorps to a not to exceed amount of \$1,000,000 plus all applicable taxes while maintaining the current three-year term.

RECOMMENDATION

Move to adopt Resolution No. 10219.

BACKGROUND/ANALYSIS

There is an ongoing need to augment internal Information Technology (IT) as well as the Utility Department resources and obtain specialized IT skills on-demand. As a result of a competitive process in Q4 2020, consulting firm ProjectCorps was selected to provide these IT resources and skills. In February 2021, the City signed a three-year, \$90,000 professional services agreement with ProjectCorps. In October 2021, the City went to Council and received approval to add \$400,000 in spending authority to our agreement for a total of \$490,000 plus all applicable taxes. To date, the City has successfully leveraged ProjectCorps resources to augment staffing for several major IT projects. Additional projects are in the planning stages and are needing additional consulting and staffing in the near term.

The agreement dated February 1, 2021, totaled \$90,000 for implementation of immediate temporary staffing services. Amendment 1 dated October 11, 2021, added \$400,000 for the continued use of temp project managers and consultants. This contract provides a vehicle to access consulting services and staffing for surge capacity or filling staffing gaps.

The original agreement has an initial term of three years with an option to renew for two additional one-year terms. Amendment 2 provides additional funds of \$510,000 for further required staffing services.

POLICY & FISCAL IMPACTS

Policy Impact

Bellevue City Code 4.28 provides for the fair and equitable treatment of all persons involved in the purchasing process. Council approval is required to award the bid where the cost exceeds \$90,000.

Fiscal Impact

This expenditure is accommodated within the 2023-2024 Information Technology Maintenance and Operations and Utilities Department budget. The estimated total cost for 3 years of service will be approximately \$1,000,000.00 plus all applicable taxes.

OPTIONS

1. Adopt the Resolution authorizing the execution of Amendment 2 of the ProjectCorps Professional Services Agreement to increase spending authority from a not to exceed amount of \$490,000 plus all applicable taxes to a not to exceed amount of \$1,000,000 plus all applicable taxes. The executed Amendment shall be substantially in the form of the Amendment in the Council Library.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS

Proposed Resolution No. 10219

AVAILABLE IN COUNCIL LIBRARY

ProjectCorps Modified Professional Services Agreement - 2021

ProjectCorps Amendment 1 – October 11, 2021

ProjectCorps Amendment 2 - Proposed