

CITY COUNCIL AGENDA TOPIC

Resolution authorizing execution of a five (5) year Master License and Software Support Agreement with Granicus, LLC for licensing and maintenance of the current permit tracking system, AMANDA, with a total contract amount not to exceed \$764,000.00 plus all applicable taxes.

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Todd Parker, Business Systems Manager, 452-5364
Development Services Department

EXECUTIVE SUMMARY**ACTION**

Staff seek adoption of the Resolution authorizing execution of the Master License and Software Support Agreement with Granicus, LLC.

RECOMMENDATION

Move to adopt Resolution No. 10416

BACKGROUND/ANALYSIS

The AMANDA permit tracking system was implemented in January 2000 to replace a legacy system that was not Y2K compliant. Over the course of several years, the vendor has enhanced the user interface making it more user friendly in addition to building into the architecture functionality that enables increased automation. The Resolution included in tonight's agenda materials would authorize execution of a five (5) year Master License and Software Support Agreement (MLSA) with Granicus, LLC for licensing and maintenance of the current permit tracking system, AMANDA. The MLSA includes a total expenditure not to exceed \$764,000.00 plus all applicable taxes. Authorizing the execution of this MLSA will ensure necessary licensing, maintenance, and system support are in place for AMANDA prior to the expiration of the current contract with the vendor.

This MLSA is consistent with and supports Development Services major goals to continuously enhance and improve the customer experience utilizing our technology. Continued investment in our software applications and the use of up-to-date technology also supports the Department's evolving digital service model. The existing software solutions require the annual licensing subscriptions authorized by this MLSA, as well as regular maintenance and software support from the vendors. This maintenance coverage includes upgrades, bug fixes, patches and support of the City's permit tracking system software.

POLICY & FISCAL IMPACTS

Policy Impact

Bellevue City Code

BCC 4.28 provides for the fair and equitable treatment of all persons involved in the purchasing process. City Council approval is required for costs exceeding \$350,000.

Fiscal Impact

This action commits the City to a five (5) year MLSA for the current permit tracking system, AMANDA. Either party may terminate the MLSA prior to the end of the 5-year term, with six (6) months notice and subject to compliance with the terms of the MLSA. The expenditure is \$694,109.99 as indicated in the table below, plus all applicable taxes, as well as a 10 percent contract contingency increasing the total not to exceed amount to \$764,000.00 plus all applicable taxes. Funding for the ongoing maintenance is supported by development fees.

CORE SOFTWARE MAINTENANCE

Start Date	End Date	Total Annual Fee
November 1, 2024	October 31, 2025	\$125,600.13
November 1, 2025	October 31, 2026	\$131,880.13
November 1, 2026	October 31, 2027	\$138,474.15
November 1, 2027	October 31, 2028	\$145,397.85
November 1, 2028	October 31, 2029	\$152,667.73

OPTIONS

1. Adopt the Resolution authorizing execution of a five (5) year Master License and Software Support Agreement with Granicus, LLC for licensing and maintenance of the current permit tracking system, AMANDA, with a total contract amount not to exceed \$764,000.00 plus all applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS

Proposed Resolution No. 10416

AVAILABLE IN COUNCIL LIBRARY

Master License and Software Support Agreement between Granicus, LLC, and the City of Bellevue.