

## CITY COUNCIL REGULAR SESSION

Resolution authorizing the purchase of 11 adult changing tables from Harbor Medical Inc. in the amount of \$94,807, plus all applicable taxes, for installation in restrooms throughout the Parks system.

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*Parks & Community Services*

## EXECUTIVE SUMMARY

This Resolution authorizes the purchase of adult changing tables for restrooms throughout the Parks system.

## RECOMMENDATION

Move to adopt Resolution No. 10045.

## BACKGROUND/ANALYSIS

On February 16, 2021, Council authorized a grant agreement with the Washington State Department of Commerce to accept \$97,000 in grant funds from the Washington State Legislature through the Local and Community Projects Program to purchase and install adult changing tables in restrooms at various sites throughout the Parks system (Resolution No. 9895).

Adult changing tables allow for care givers of special needs individuals to provide care for and hygiene services for persons they are caring for while out enjoying the parks system, rather than needing to return for home care, thus improving parks service inclusivity for our community. These devices are electrically actuated for height allowing a person to sit and lie down and then be raised to a comfortable height for the care giver, and then lowered when done.

Staff have sourced the units through the only two U.S. distributors for European units as domestic manufacture is not available. Two different manufactures of adult changing tables were utilized at the Downtown Park restroom. The Harbor Medical Invincible model has become the Parks standard, as it is simpler to operate, more durable, the U.S. distributor has repair and replacement parts available which reduces the long lead times required when getting parts from Europe and are easier to service. Based on these factors, the Parks department will utilize the sole source procurement process to purchase the Invincible adult changing tables as they are the only U.S. distributor.

## POLICY & FISCAL IMPACTS

### Policy Impact

City of Bellevue Diversity Advantage Initiative, Guiding Principles

- Access: Build an environment that values the abilities of all by proactively removing barriers and providing accommodations for full participation.

City of Bellevue Core Values, Exceptional Public Service

- General Strategies: Recognize the ethnic, economic, and cultural diversity of the community and provide alternative service modes to meet the differing needs of our residents.

City of Bellevue Comprehensive Plan, Human Services Element

- HS-9: Improve access to services throughout the community by removing physical and systemic barriers and empowering individuals to overcome other barriers that may exist.

Bellevue City Code 4.28.130 allows for the exception to the competitive process when the purchase or service is limited to a single or sole source of supply. Council approval is required to award the bid where the cost exceeds \$90,000.

### **Fiscal Impact**

This action obligates the City to an amount of \$94,807, plus all applicable taxes. This project is budgeted in Parks Renovation & Refurbishment Plan (CIP No. P-R-11) program budget and includes the \$97,000 Washington State Department of Commerce grant funds.

### **OPTIONS**

1. Adopt the Resolution authorizing the purchase of 11 adult changing tables from Harbor Medical Inc. in the amount of \$94,807, plus all applicable taxes, for installation in restrooms throughout the Parks system.
2. Do not adopt the Resolution and provide alternative direction to staff.

### **ATTACHMENTS & AVAILABLE DOCUMENTS**

- A. CIP Project Description (P-R-11)
- B. Competitive Exception Form  
Proposed Resolution No. 10045

### **AVAILABLE IN COUNCIL LIBRARY**

Harbor Medical quote