

CITY COUNCIL AGENDA TOPIC

Resolution authorizing execution of a two year General Services contract with Plantscapes Inc. in an amount not to exceed \$232,080, plus all applicable taxes, including an option to renew for an additional two years for landscape maintenance services at 11 sites throughout the city managed by the Natural Resources division.

Michael Shiosaki, Director

Geoff Bradley, Natural Resources Operations Manager, 452-2740

Michael Hauer, Street Tree Program Supervisor, 452-4480

Lacey Leinbaugh, Contract Administrator, 457-4966

Parks & Community Services

EXECUTIVE SUMMARY**ACTION**

This Resolution authorizes execution of a two year General Services Contract with Plantscapes Inc. in an amount not to exceed \$232,080, plus all applicable taxes, including an option to renew for one additional term of two years in an amount not to exceed \$232,080, for a total amount of \$464,160, plus all applicable taxes and any State-mandated prevailing wage increase and/or City-approved special or unanticipated market condition that does not exceed the Consumer Price Index (CPI-U, Seattle-Tacoma-Bellevue) for the most recently completed calendar year.

RECOMMENDATION

Move to adopt Resolution No. 10358

BACKGROUND/ANALYSIS

Park & Community Services utilizes landscape contractors to perform maintenance services at parks, arterial streetscapes, and facilities throughout the City of Bellevue. All proposals were solicited through a competitive request for proposals (RFP) process that was open, fair, and transparent. Contracts were awarded to the proposal at the lowest cost that met all specifications and evaluation criteria set forth in the RFP to ensure the most cost-effective rate of return. This contract will be for services at 11 sites: 124th Ave NE and WISC, NE 8th to Main St and WISC frontage; 1200 Bellevue Way, ROW frontage NE 12th and Bellevue Way; 108th Ave NE, Northup Way to NE 39th; Richards Road and Kamber Bridge, Lake Hills Connector to I-90; Tyee Middle School Frontage, 138th Ave SE from Allen RD to SE 40th; 145th Place SE, SE 8th to SE 24th; 124th NE Ichigo, Spring Blvd to Ichigo Way; Mountains to Sound Greenway Phase 2, SE 36th from 132nd to just east of 142nd; Winters House, 2102 Bellevue Way SE; Spring Blvd 4, 130th to 132nd; 120th Ave NE, NE 4th St to Spring Blvd.

Landscape maintenance contracts include mowing, shrub pruning, weed control, hard surface cleaning, leaf removal, and garbage disposal. Sites are inspected regularly by contract administration staff to ensure that the maintenance standards are consistent at all sites. As part of the maintenance contract,

site inspection reports are submitted by the landscape contractor and reviewed by staff to verify completion of work and assure standards for quality are met.

POLICY & FISCAL IMPACTS

Policy Impact

Bellevue City Code

Bellevue City Code 4.28 provides for the fair and equitable treatment of all persons involved in the purchasing process. Council approval is required where the total value of the contract exceeds \$350,000.

Fiscal Impact

This action will obligate the City to an amount up to \$232,080, plus all applicable taxes for execution of a new General Services Contract serving 11 park sites and City facilities, commencing March 1, 2024, and concluding February 28, 2026. Upon satisfactory performance, the City will have the option to renew the contract for one additional term of two years for an amount not to exceed \$232,080, plus all applicable taxes and any State-mandated prevailing wage increase and/or City-approved special or unanticipated market condition that does not exceed the Consumer Price Index (CPI-U, Seattle-Tacoma-Bellevue) for the most recently completed calendar year.

Sufficient funding exists within the 2024 Parks & Community Services Department operating budget. Additional funding for 2025 and for the renewal option will be requested in a subsequent budget process and will be subject to final budget appropriation.

OPTIONS

1. Adopt the Resolution authorizing execution of a two year General Services contract with Plantscapes Inc. in an amount not to exceed \$232,080, plus all applicable taxes, including an option to renew for an additional two years for landscape maintenance services at 11 sites throughout the city managed by the Natural Resources division.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS

Proposed Resolution No. 10358

AVAILABLE IN COUNCIL LIBRARY

Contract with Plantscapes Inc. at 11 Natural Resources sites