

CITY COUNCIL AGENDA TOPIC

Resolution authorizing execution of a professional services agreement with Urbancraft Consulting, LLC, in the amount of \$354,860, plus all applicable taxes, for engineering services to support demolition of four City owned, buildings along West Lake Sammamish Pkwy SE.

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Zarrian Smith, Capital Projects Coordinator, 452-4883

Parks & Community Services

EXECUTIVE SUMMARY**ACTION**

Resolution authorizing execution of a professional services agreement with Urbancraft Consulting, LLC, for engineering and permitting services to support demolition of four City owned former single-family houses along West Lake Sammamish Pkwy SE.

RECOMMENDATION

Move to adopt Resolution No. 10471

BACKGROUND/ANALYSIS

The City of Bellevue has a long-held vision of creating a park to provide public access to the Lake Sammamish waterfront. Parks & Community Services began with the initial acquisition of Lake Sammamish waterfront properties in 1994. This vision was further supported by the 2008 Parks & Natural Areas Levy, which provided funds for the development of a neighborhood park on Lake Sammamish. Five additional parcels have since been secured. Removal of four single-family residential properties is the initial step towards supporting future park planning and development of a new park on Lake Sammamish.

Consultant Selection

The consultant selection process was consistent with the city's contracting policies for selecting consultants for architectural and engineering services. An open and competitive selection process was conducted to provide engineering, construction documentation, permitting, public bid support and construction administration services. A Request for Qualifications was advertised through Public Purchase, an online platform used by the City to post project notices and RFP's. This process resulted in one submitted response from Urbancraft Consulting.

Urbancraft Consulting is an experienced consultant firm with a focus on providing architectural and engineering services in support of future site development.

POLICY & FISCAL IMPACTS

Policy Impact

Bellevue City Code 4.28 provides for the fair and equitable treatment of persons in the purchasing process. Council approval is required to award contracts that exceed \$350,000.

Fiscal Impact

This Resolution obligates the city to an amount of \$354,860, plus all applicable taxes. This contract is funded in the 2025-2030 General Capital Improvement Program (CIP) by the Lake Sammamish Neighborhood Park project (CIP Plan No. P-AD-106).

OPTIONS

1. Adopt the Resolution authorizing execution of a professional services agreement with Urbancraft Consulting, LLC, in the amount of \$354,860, plus all applicable taxes, for engineering services to support demolition of four City owned, buildings along West Lake Sammamish Pkwy SE.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS

- A. Vicinity Map
 - B. CIP Project Description (P-AD-106)
- Proposed Resolution No. 10471

AVAILABLE IN COUNCIL LIBRARY

Professional Services Agreement with Urbancraft Consulting, LLC