

Information

Wednesday, April 23, 2025

Bellevue Arts Commission

1E-113 or Zoom Meeting, 4:30 p.m.

City of Bellevue, WA

Subject

Review of Commission bylaws, function, and guidance.

Request of The Arts Commission

Action



Direction



Information Only



The Arts Commission will review the current Commission Bylaws (**Attachment A**), COB Ethics Code (**Attachment B**), and discuss best practices for meeting the roles and responsibilities in guiding the City's Arts vision and programming alongside its staff and Council colleagues.

Background

As Board membership and staff assignments change, an opportunity arises to review the roles and responsibilities of the Commission and staff. This is an important exercise to ensure a cohesive, well-functioning Commission.

Chapter 3.56 of the Bellevue City Code (BCC) governs the Arts Commission and is inclusive of the 2023 City Council Ordinance 6752 (**Attachment C**) code amendments that aligned the bylaws of all of the Council's advisory boards and commissions. How the Commissions work is carried out is further governed by Chapter 3.92 of the BCC – the Code of Ethics, adopted by the City Council to provide a code of ethics for all members of the council and council-appointed public bodies. The Code of Ethics seeks to promote public confidence in the integrity of local government and its fair operation.

Areas for Discussion

- Scope of Authority
- Commission structure
- CD Staff involvement and responsibilities
- CAO involvement and responsibilities
- Meeting structure and decorum
- Recordkeeping
- Communication
- Conflicts of Interest & Appearance of Fairness

Staff Recommendation

Discuss with staff (including the Commission's assigned legal advisor and the subject matter experts in Community Development) how to ensure Commission work and function can be best implemented to carry out the Commission's commitments with strategic vision, collegiality, and efficiency. Identify any areas requiring additional clarification or legal guidance.

Options

N/A

Next Steps

Alert staff to any outstanding issues or requests for clarification on the roles and responsibilities of the Commission, its staff, or the Council, to be researched and returned with responses at a future Arts Commission meeting as required.

Attachments

- A. Chapter 3.56 BCC, Current Arts Commission Bylaws
- B. Chapter
- C. Ordinance 6752

Staff Contact

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