

**CITY COUNCIL AGENDA TOPIC**

Resolution authorizing execution of a two year General Services contract with Canber Corporation in an amount not to exceed \$358,803, plus all applicable taxes, including an option to renew for an one additional term of two years, for landscape maintenance services at six sites throughout the city as managed by the Natural Resources division.

Michael Shiosaki, Director

Geoff Bradley, Natural Resources Operations Manager, 452-2740

Michael Hauer, Street Tree Program Supervisor, 452-4480

Lacey Leinbaugh, Contract Administrator, 457-4966

*Parks & Community Services*

**EXECUTIVE SUMMARY****ACTION**

This Resolution authorizes execution of a two year General Services Contract with Canber Corporation in an amount not to exceed \$358,803, plus all applicable taxes, including an option to renew for one additional term of two years in an amount not to exceed \$358,803, for a total amount of \$717,606, plus all applicable taxes and any State-mandated prevailing wage increase and/or City-approved special or unanticipated market condition that does not exceed the Consumer Price Index (CPI-U, Seattle-Tacoma-Bellevue) for the most recently completed calendar year.

**RECOMMENDATION**

Move to adopt Resolution No. 10357

**BACKGROUND/ANALYSIS**

Parks & Community Services utilizes landscape contractors to perform maintenance services at parks, arterial streetscapes, and facilities throughout the City of Bellevue. All proposals were solicited through a competitive request for proposals (RFP) process that was open, fair, and transparent. Contracts were awarded to the proposal at the lowest cost that met all specifications and evaluation criteria set forth in the RFP to ensure the most cost-effective rate of return. This contract will be for services at six sites: Sound Transit right of way from I-90 at Bellevue Way and SE 30<sup>th</sup> and 112<sup>th</sup> Ave SE to Main St; 100<sup>th</sup> and Downtown Medians, 100<sup>th</sup> Ave NE from NE 1<sup>st</sup> to NE 12<sup>th</sup>, NE 1<sup>st</sup> DTP medians and NE 4<sup>th</sup> and Bellevue Way NEC of DTP; SE 16<sup>th</sup> Ranger Station, 15416 SE 16<sup>th</sup>; 134<sup>th</sup> Trail, NE 24<sup>th</sup> to NE 40<sup>th</sup>; 140<sup>th</sup> Trail North, NE 24<sup>th</sup> to City Limit; 116<sup>th</sup> Walkway, NE 20<sup>th</sup> to City Limit.

Landscape maintenance contracts include mowing, shrub pruning, weed control, hard surface cleaning, leaf removal, and garbage disposal. Sites are inspected regularly by contract administration staff to ensure that the maintenance standards are consistent at all sites. As part of the maintenance contract, site inspection reports are submitted by the landscape contractor and reviewed by staff to verify completion of work and assure standards for quality are met.

## **POLICY & FISCAL IMPACTS**

### **Policy Impact**

#### Bellevue City Code

Bellevue City Code 4.28 provides for the fair and equitable treatment of all persons involved in the purchasing process. Council approval is required where the total value of the contract exceeds \$350,000.

### **Fiscal Impact**

This action will obligate the City to an amount up to \$358,803, plus all applicable taxes for execution of a new General Services Contract serving six park sites and City facilities, commencing March 1, 2024, and concluding February 28, 2026. Upon satisfactory performance, the City will have the option to renew the contract for one additional term of two years for an amount not to exceed \$358,803, plus all applicable taxes and any State-mandated prevailing wage increase and/or City-approved special or unanticipated market condition that does not exceed the Consumer Price Index (CPI-U, Seattle-Tacoma-Bellevue) for the most recently completed calendar year.

Sufficient funding exists within the 2024 Parks & Community Services Department operating budget. Additional funding for 2025 and for the renewal option will be requested in a subsequent budget process and will be subject to final budget appropriation.

## **OPTIONS**

1. Adopt the Resolution authorizing execution of a two year General Services contract with Canber Corporation in an amount not to exceed \$358,803, plus all applicable taxes, including an option to renew for an one additional term of two years, for landscape maintenance services at six sites throughout the city as managed by the Natural Resources division.
2. Do not adopt the Resolution and provide alternative direction to staff.

## **ATTACHMENTS**

Proposed Resolution No. 10357

## **AVAILABLE IN COUNCIL LIBRARY**

General Services Contract with Canber Landscaping, Inc. for six Natural Resources sites