

East Bellevue Community Council
Summary Minutes of Regular Meeting

June 5, 2018
6:30 p.m.

Lake Hills Clubhouse
Bellevue, Washington

PRESENT: Chair Hummer, Vice Chair Walter, Alternate Vice Chair Gooding, and Councilmembers Dhananjaya and Kasner

ABSENT: None.

STAFF: Jerry Shuster, Senior Stormwater Engineer
Jammie Kingham, Environmental Programs Supervisor
Carol Helland, Code and Policy Director
Toni Pratt, Senior Planner

1. **CALL TO ORDER**

The meeting was called to order at 6:34 p.m., with Chair Hummer presiding.

2. **ROLL CALL**

Deputy City Clerk Karin Roberts called the roll. All Councilmembers were present.

3. **FLAG SALUTE**

Councilmember Kasner led the flag salute.

[Agenda modified]

6. **APPROVAL OF AGENDA**

Councilmember Gooding moved to approve the agenda, amended to move Agenda Item 6, Approval of Agenda, to follow Agenda Item 3. Vice Chair Walter seconded the motion, which carried by a vote of 4-1, with Councilmember Kasner dissenting.

[Agenda modified]

4. **COMMUNICATIONS: WRITTEN AND ORAL**

Irene Fernandes, speaking on behalf of the Lake Hills Neighborhood Association (LHNA), said City staff were out measuring to put up the new artwork at the Larsen Lake Blueberry Farm on Thursday morning. She spoke about the recent LHNA meeting with a Bellevue Police Officer

and emergency preparedness staff from the Fire Department. She noted that the annual LHNA picnic is scheduled for July 21.

David Hoffman, Puget Sound Energy (PSE), provided a brief update regarding the redevelopment of the Lake Hills substation (164th Avenue NE and NE 8th Street), which is expected to be completed by late summer.

Fiona Cofield said she did not understand why the SE 16th Street sidewalk and bike lane project remains in the TFP when it is opposed by the community. She said PSE will need to demonstrate that its transmission line project will result in enhanced reliability and must coordinate a section of the alignment with the City's SE 16th Street project. She said PSE is exploring alternatives for its transmission line project. She encouraged continued involvement by Bellevue citizens.

5. **REPORTS OF CITY COUNCIL, BOARDS AND COMMISSIONS:** None.

[Agenda modified; See Agenda Item 6 above.]

7. **DEPARTMENT REPORTS**

(a) Upper Kelsey Creek Stream Channel Improvement Project

Jerry Shuster, Senior Stormwater Engineer, provided an update on the Upper Kelsey Creek Stream Channel Improvement project. He presented a map of the project's location and described the existing culverts and flooding issues. He said the culverts were installed in the early 1990s. The project will remove the culverts, dig a channel, and construct a bridge on the trail. The Parks and Community Services Department will install vegetation this fall. The construction cost is estimated at \$135,000, with 70 percent being funded through a grant from the King County Flood Control District. The permitting process extended over approximately 18 months and required a number of permits related to critical areas, land use, clearing and grading, engineering, and construction.

Responding to Alice Park, a resident, Mr. Shuster described the drainage pattern for the completed project and confirmed that the water flows west. Jammie Kingham, Environmental Programs Supervisor, noted that the entire Lake Hills Greenbelt is a wetland.

Mr. Shuster said the City will mail notices about the project to residents.

Responding to Councilmember Dhananjaya, Ms. Kingham said the project will not impact the Larsen Lake Blueberry Farm.

Responding to Councilmember Kasner, Mr. Shuster said the project will benefit areas upstream because the water will flow much better and will be less likely to flood. Responding to Councilmember Dhananjaya, Mr. Shuster said the project will not direct more water toward 140th Avenue. Mr. Shuster said the City plans to pursue additional grant funding to address flooding in that area.

Responding to Irene Fernandes, Ms. Kingham confirmed that King County sewer line projects will be completed in the area soon as well.

Responding to Alice Park, Ms. Kingham described a separate project near the Kelsey Creek Shopping Center in which a developer will provide wetland mitigation as compensation for wetland impacts related to the 120th Avenue transportation project.

Councilmember Kasner said it would be helpful for the EBCC to receive periodic updates regarding the City's maintenance of wetlands.

Chair Hummer noted that project information is available on the City's website.

City Councilmember Jennifer Robertson said the City Council will initiate discussion of the neighborhood subarea planning process during its June 11 meeting. There are 16 subareas in Bellevue, and the City will address two of those per year. Ms. Robertson said this is a budget year and public hearings will be held in July and November. The Council will appropriate money for specific projects to be implemented through the neighborhood transportation levy. Ms. Robertson said she serves on the King County EMS (Emergency Medical Services) Medic I Levy Committee. The renewal of the levy will be on the ballot next year. Ms. Robertson also serves on the Puget Sound Regional Council (PSRC) Transportation Policy Board.

Ms. Robertson noted that the City Council continues to work on the land use code amendment (LUCA) for the permitting of homeless services uses (i.e., shelters for individuals experiencing homelessness). The Council will hold a public hearing on the topic next week, and the earliest the Council will take action on the final LUCA is June 25. She encouraged the public to provide written and oral comments.

Councilmember Kasner asked about the sidewalk and bike lane project on SE 16th Street (TFP-158). Councilmember Robertson said the Transportation Facilities Plan (TFP) is revenue constrained, and TFP projects are not funded until they are moved to the Capital Investment Program (CIP) Plan. If the City Council removes the project, it will no longer be reflected in the TFP project list. Mr. Kasner noted his ongoing opposition to the project.

Responding to Fiona Cofield, Councilmember Robertson confirmed that the public hearing on the shelter permitting LUCA will be held on June 11. A separate public hearing to extend the homeless shelter Interim Official Control (IOC) will be held on July 23 if the Council does not take action on permanent regulations by adopting the final Homeless Services Uses Permitting Land Use Code Amendment (LUCA) by July 16. Ms. Robertson said the two key issues for her are whether to allow both the conditional use permit (CUP) process and the development agreement process, and whether to require buffers around shelters assisting individuals experiencing homelessness. Councilmember Robertson encouraged the public to submit comments to the City Council regarding the draft LUCA, including on those two issues.

Councilmember Walter recalled that, when the Planning Commission discussed the Eastgate/I-90 transportation and land use plan, they discussed a youth hostel but did not discuss the potential for a shelter. The Commission recommended the CUP process for a youth hostel. Ms. Walter

said a hostel would be less controversial than a shelter. She has heard comments that the CUP process and development agreement process are very much the same. If that is true, Ms. Walter said she prefers to allow the CUP process only.

8. PUBLIC/COURTESY HEARINGS

(a) Courtesy Hearing: Homeless Services Uses Land Use Code Amendment (LUCA)

Carol Helland, Code and Policy Director, introduced discussion regarding the Homeless Services Uses Land Use Code Amendment (LUCA). She noted that the EBCC will take future action on the City Council's final adopted LUCA.

Toni Pratt, Senior Planner, provided a brief background of homelessness in Bellevue. She noted that Bellevue began operating a cold weather shelter during the winter of 2008-2009, and expanded that to a six-month seasonal shelter approximately eight years ago. The most recent shelter was located in the Wilburton area. The 2014-2015 Council priorities directed the City to work toward an Eastside solution for a permanent winter shelter. She noted Comprehensive Plan policy HO-35 stating the objective to make homelessness rare, brief, and one-time.

The IOC created earlier this year to allow the Council to develop permanent shelter permitting regulations will expire in August. Under the current IOC, an operator could apply for a shelter permit under the existing regulations applied to hotel and transient lodging uses. She noted the land use districts where those uses are currently allowed.

Ms. Pratt recalled the City Council's decision to develop Citywide regulations for the permitting of shelters before considering a specific shelter location under any future permit application. She said the City previously studied a number of potential locations as well as best practices related to shelters in other jurisdictions. She highlighted the City's process to date involving public outreach and meetings, Council direction, and staff's drafting of the Homeless Services Uses Permitting LUCA. The City Council first considered the draft LUCA on April 23.

Ms. Helland said the final LUCA will be applied to any party who applies for a permit to develop a shelter. She noted that there have been two additional policy discussions by the City Council since April 23. Ms. Helland highlighted the elements of the LUCA: 1) purpose statement, 2) applicability, 3) definitions, 4) permit process (e.g., submittal requirements and the required review), 5) specific requirements for a shelter use, 6) development standards (e.g., building height, setbacks, etc.), and 7) design guidelines.

Ms. Helland described the two potential permitting paths, development agreement process and the CUP process. Under the CUP process, the Director of the Development Services Department (DSD) makes a recommendation to the Hearing Examiner, who holds a public hearing and creates a closed record. The decision may be appealed to the City Council. However, the Council may consider only the information contained in the closed record and may deny or modify the Hearing Examiner's decision only if the Council determines the Hearing Examiner made a mistake.

Under the development agreement process, the Council makes the final decision regarding a shelter permit application. The Council may consider new information in formulating its decision.

Ms. Pratt highlighted the districts in which a shelter will be allowed under the draft LUCA: general commercial (GC), community business (CB), Eastgate transit-oriented development (TOD), OLB and OLB-2 (office uses), Downtown, BelRed (except for the office-residential transition, or ORT, district), Factoria, and Medical Institution (MI). Residential and light industrial districts are excluded. The latter is excluded due to concerns about the lack of proximity to social services and transit.

Ms. Pratt described five community business districts in East Bellevue where a shelter would be allowed under the draft LUCA.

Ms. Helland noted the public hearing scheduled for June 11. Two issues of special interest are whether to perform warrant checks on individuals seeking entry to a shelter and whether to require buffers between shelters and other land uses. She said the City's website provides interactive maps demonstrating the impact of buffers on the availability of land to site a shelter.

At 7:38 p.m., Councilmember Kasner moved to open the Public Hearing. The motion was seconded by Councilmember Gooding and carried by a vote of 5-0.

Responding to Councilmember Gooding, Ms. Helland noted the Council's interest in public feedback regarding warrant checks. The requirement is not included in the draft LUCA at this time.

City Councilmember Robertson expressed concern that requiring warrant checks could create a constitutional issue. She said the draft LUCA does require shelter operators to work with individuals on the sex offender registry to ensure they are in compliance. She noted her concern that individuals will be discouraged from seeking shelter if warrant checks are required. She said many individuals might have warrants for minor, non-violent infractions.

Ms. Helland said there is a provision that encourages shelter residents to provide personal identification in order to receive certain services. The LUCA requires a safety and security plan reflecting the population the shelter intends to serve at a specific location. A shelter operator will work with the Bellevue Police Department to develop its plan.

Responding to Councilmember Dhananjaya, Ms. Helland said the shelter cannot require personal identification. However, it will be encouraged. Ms. Helland said that obtaining ID information allows the shelter operators to coordinate certain social services for individuals and to secure public grants and private funding. In further response, Ms. Helland said that both the CUP and development agreement permitting processes provide the ability for the decision maker to include a periodic review requirement for the shelter. The Good Neighbor Agreement (GNA) Advisory Committee will work with the shelter to create a communication plan.

Councilmember Kasner said he was pleased that the noticing requirement was expanded to residents and businesses within 1,000 feet of a proposed shelter. Ms. Helland said the entire community may provide public comment to the City Council. She noted that the City is engaged in enhanced notification activities for the consideration of the LUCA. In further response, Ms. Helland said the developer and operator are typically the same in permit applications for housing that serves special populations.

Responding to Mr. Kasner, Ms. Helland said design review guidelines are included in the shelter permitting LUCA. She said the public may provide input to the Council during the development agreement process. The public provides input to the Hearing Examiner under the CUP process. In further response, Ms. Helland said that provisions regarding the GNA Advisory Committee are in the draft LUCA. She said that aspect of the process is similar to the use of a citizen advisory committee to develop permitting requirements related to the Sound Transit light rail project. Ms. Helland said that all meetings will be open to the public.

Lisa Leitner expressed concern regarding the level of transparency related to the formation of a development agreement. She suggested it would be helpful for the EBCC to be able to explore an example of when a development agreement has been applied. She expressed an interest in the difference in costs between the CUP process and the development agreement process. She asked that shelter operators be required to participate in the regional homeless tracking system. Ms. Leitner thanked Ms. Helland and Ms. Pratt for working with residents through this process.

Fiona Cofield questioned the necessity for a year-round shelter. Ms. Pratt said the winter shelter is not permanent and rotates its location. Ms. Helland said temporary shelters have been located in buildings that are waiting to be demolished. She said it is difficult to staff a shelter on a six-month basis, and a permanent shelter provides predictability for individuals in need of assistance. In further response, Ms. Helland said Bellevue works with A Regional Coalition for Housing (ARCH), and other member cities are providing different types of shelters (e.g., women and families, youths, etc.). Ms. Helland referred the public to the City's web page providing all of the information related to the Homeless Services Uses LUCA. She said the public will be able to attend the GNA Advisory Committee meetings, which will provide the opportunity for public comment. The draft LUCA limits a shelter to a maximum of 100 beds.

Responding to Irene Fernandes, Ms. Helland said the LUCA provides Citywide regulations for permitting a shelter but does not address a specific shelter in a specific location.

Responding to Vice Chair Walter, Ms. Helland said both the CUP and development agreement approaches include public noticing requirements, a pre-application process with public outreach, and a permit process. She said Attachment E in the meeting packet outlines the processes.

In further response to Ms. Walter, Ms. Helland said light industrial districts are not considered to be good locations for shelters due to the lack of proximity to social services, retail uses, and transit service. Ms. Walter said the City of San Diego housed individuals in light industrial districts in response to their homeless crisis. She suggested that prohibiting shelters in those districts closes the door to more options for helping individuals.

Ms. Helland said the LUCA does not change the regulations applicable to temporary shelters. The draft Homeless Services Uses LUCA addresses shelters in permanent locations. Churches are allowed under state law to host shelters in buildings on their properties, and the City is allowed to host individuals in public facilities to serve an emergency situation.

Vice Chair Walter said she would like the LUCA to include language regarding the City's ban of safe injection sites. Ms. Helland said the language is included in the draft LUCA, largely in response to City Councilmember Robertson's advocacy. Ms. Walter said she would like a 1,000-foot buffer around shelters, which is consistent with marijuana stores. She said the Comprehensive Plan addresses neighborhood quality of life issues, and she expressed concern regarding the impact of a shelter on the quality of life for both shelter and non-shelter residents.

Responding to Councilmember Kasner, Nancy LaCombe, Assistant Director for the City Manager's Office, said the permanent regulations will apply equally to all shelter applications and sites. Mr. Kasner opined that Citywide neighborhood leaders should be involved in the GNA process. Ms. Helland noted that Ms. LaCombe is the central clearinghouse for all information and work related to homelessness by a number of City departments, King County, residents, and others.

Ms. Leitner would like to be sure that homeowners' associations engage in their communities to identify appropriate candidates to serve on the GNA Advisory Committee if a shelter is proposed for their neighborhood.

Chair Hummer encouraged everyone to watch the May 7 and May 21 City Council meetings online. Ms. Helland referred the EBCC and the public to the City's website on homeless issues and the LUCA as well. Ms. Hummer noted that the Lake Hills Village shopping center is zoned as commercial, which would allow a hotel or shelter under the current IOC regulations. Responding to Ms. Hummer, Ms. Helland confirmed that the Champions Centre, a church in front of Bellevue College, could host a shelter in its facilities under state law. Ms. Hummer noted the CB district at NE 8th Street and 148th Avenue NE.

Ms. Hummer said she was disappointed that members of the community were not involved in the due diligence study committee. She said it included Congregations for the Homeless but not residents who have expressed concerns. Ms. Helland said the results of that work are available online. She said the Eastgate Residents Committee submitted a binder of information, which is included online as well. Ms. Hummer opined that the community survey was biased.

Responding to Chair Hummer, Ms. Helland said the design guidelines in the LUCA are applied to a specific shelter to ensure that it is sensitive to the context and neighborhood.

Chair Hummer spoke in support of allowing only the CUP process. She is pleased with the 1,000-foot public notification standard and would like 1,000-foot buffers around a shelter. She encouraged further consideration of the membership of the GNA Advisory Committee. Ms. Helland said the results of the committee's work will be forwarded to the Director.

Responding to Councilmember Gooding, Ms. Helland said the City Council discussed the early due diligence report on March 5. Information on the sites considered at that time is included in that meeting's packet.

Responding to Councilmember Kasner, Ms. Hummer said no shelter sites have been identified because no permit applications have been submitted.

At 8:44 p.m., Councilmember Kasner moved to close the Public Hearing. The motion was seconded by Councilmember Gooding and carried by a vote of 5-0.

Chair Hummer thanked staff for the presentation and discussion. She suggested that the EBCC provide input to the City Council during its June 11 meeting.

Vice Chair Walter moved that the EBCC make a presentation to the City Council during its June 11 meeting regarding the comments heard during tonight's courtesy public hearing. Councilmember Dhananjaya seconded the motion, which carried by a vote of 5-0.

Vice Chair Walter said she would like the prohibition of injection sites to be included in the LUCA. She spoke in favor of the CUP process only, which she said provides the highest level of scrutiny through the Hearing Examiner's process. She suggested including a reference to the Comprehensive Plan's language regarding neighborhood safety and quality of life. She expressed concern regarding the timeline for the GNA Advisory Committee's work. She favors a 1,000-foot buffer around shelters.

Councilmember Gooding suggested that siting a shelter close to transit centers seems problematic. Ms. Walter clarified that the LUCA does not address a specific site. Mr. Gooding opined that there are bus stops in light industrial areas, which he feels should be considered for the siting of a shelter.

Councilmember Dhananjaya expressed support for a buffer around shelters. He said significant weight should be given to the GNA Advisory Committee when siting a shelter. Mr. Dhananjaya suggested that the City institute a method for capturing performance metrics related to shelter operations. Responding to Mr. Dhananjaya, Ms. Walter clarified that the social services to be provided by the shelter will be addressed during the permitting process.

Councilmember Kasner spoke in favor of requiring the CUP process and removing the development agreement option from the LUCA. He said the CUP process provides a greater level of scrutiny. Mr. Kasner said the Hearing Examiner's process is an opportunity to establish provisions related to the GNA Advisory Committee. Due to pending court cases, he does not support language highlighting the City's prohibition of safe injection sites.

Vice Chair Walter said there would be a huge danger in siting a homeless shelter anywhere near an injection site. She noted a group that believes that the most appropriate place for safe injection services is a public health facility. She said the best thing for a jurisdiction would be to prohibit a shelter near a public health facility for that reason.

Councilmember Kasner reiterated his opposition to including the safe injection site language in the LUCA. He noted that EBCC members have the right to testify as individuals during the June 11 public hearing before the City Council, separate from the presentation of the EBCC's formal position. He would like to see a specific mechanism for selecting the members of the GNA Advisory Committee.

Mr. Kasner suggested that the EBCC's highest priority should be to remove the development agreement permitting option.

Responding to Ms. Walter, Mr. Kasner expressed concern that a 1,000-foot buffer requirement could make it very difficult to site a shelter, leaving more homeless individuals on the streets. Mr. Kasner reiterated his interest in further refinement of the GNA Advisory Committee.

Ms. Walter noted her interest in buffers between shelters and elementary and secondary schools, playgrounds, recreation centers or facilities, child care centers, public parks, public transit centers (but not bus stops), libraries, or any game arcade.

Councilmember Dhananjaya encouraged language regarding the services provided in the shelter.

Councilmembers Gooding and Kasner expressed concern regarding the selection of GNA Advisory Committee members. Mr. Kasner said he is comfortable with the Director's involvement for most of the committee. However, he would prefer to see the affected neighborhood associations appoint the five neighborhood representatives. He suggested that each City Councilmember appoint a member as well.

Chair Hummer noted Lisa Leitner's request for an example of the use of a development agreement in another jurisdiction. Ms. Leitner is also interested in the cost to developers of the CUP process versus the development agreement approach. She requested a provision that the shelter use the Homeless Management Information System (HMIS) tracking system.

Ms. Hummer recalled discussion comments regarding the need for a year-round shelter, regulations for temporary shelters, subsidized housing, language in the LUCA regarding safe injection sites, the siting of shelters in light industrial areas, buffers, Comprehensive Plan policies, and the participation of neighborhood associations in choosing GNA Advisory Committee members.

Catherine Drews, Assistant City Attorney, noted that staff will compile the comments from tonight's discussion and public hearing for inclusion in the staff report to the City Council. However, she agreed with Vice Chair Walter that it would be a good idea for the EBCC to present their comments directly as well.

Chair Hummer led a discussion to clarify the key issues.

Ms. Hummer reiterated Lisa Leitner's request for an example of a development agreement in another jurisdiction. Vice Chair Walter said she would rather proceed with clearly opposing the development agreement option. The Community Council concurred.

Councilmember Kasner moved to postpone Agenda Item 9(a) to the August meeting. Vice Chair Walter seconded the motion, which carried by a vote of 5-0.

Chair Hummer suggested that the EBCC vote on the issues discussed related to the Homeless Services Uses Permitting LUCA:

- Support for including language in the LUCA regarding the City's prohibition of drug consumption and safe injection sites, including in homeless shelters, carried by a vote of 4-1 with Councilmember Kasner dissenting. Mr. Kasner suggested not listing this as the first comment to the City Council.
- Support of the CUP process and the removal of the development agreement option carried by a vote of 5-0.
- The requirement for a 1,000-foot buffer around shelters, consistent with the State Liquor and Cannabis Board's requirement related to marijuana stores, carried by a vote of 4-1, with Councilmember Kasner dissenting. Mr. Kasner said he disagreed because it is not germane to the message that the EBCC is trying to communicate.
- Support for including light industrial zones as allowed districts for homeless services uses (e.g., shelter) carried by a vote of 5-0. Vice Chair Walter suggested retaining the flexibility to consider future shelters for specific purposes or populations that might be better suited to a light industrial district.
- The concept that the GNA Advisory Committee membership should not be considered solely by the DSD Director carried by a vote of 5-0. The EBCC opined that each affected neighborhood association should appoint its own representative. The EBCC further suggests that each City Councilmember appoint a representative.
- The suggestion that shelter operators/homeless services uses be required to use the regional HMIS for tracking key metrics, and that the information be available online for the public, carried by a vote of 5-0. Ms. Walter would like data on the percentage of individuals who voluntarily present personal identification, for example. Councilmember Dhananjaya expressed an interest in data reflecting the success in moving individuals out of homelessness.
- Support for ensuring that the LUCA conforms to the Comprehensive Plan's policies regarding neighborhood safety, security, and quality of life carried by a vote of 5-0.

9. **RESOLUTIONS**

- (a) Resolution 570 adopting updated Community Council Rules of Procedure

[Moved to August meeting.]

10. **COMMITTEE REPORTS**

- (a) EBCC Capital Budget Committee Update

Councilmember Kasner said TFP-158, the SE 16th Street project, remains out of the Capital Investment Program (CIP) Plan.

11. **UNFINISHED BUSINESS**: None.

12. **NEW BUSINESS**

(a) Discussion Regarding Potential Future Agenda Items

- Homeless Shelter Permanent Land Use Code Regulations [*June meeting*]
- Affordable Housing Strategy Update [*To be determined*]

Councilmember Kasner said he planned to attend the neighborhood leaders meeting the following Tuesday. Vice Chair Walter said she might attend as well and suggested noticing the event as a special meeting in case a quorum of the EBCC attends.

Councilmember Kasner noted that Puesta Del Sol Elementary School is planning to move to the Bellewood school site off Main Street. He said it will become a quasi-judicial matter after an application is filed, and EBCC members will not be allowed to discuss the project among themselves or with the public after that point.

Councilmember Gooding moved to discuss the July meeting. Vice Chair Walter seconded the motion, which carried by a vote of 5-0.

Deputy City Clerk Roberts noted three potential options outlined in her memo to the EBCC.

The East Bellevue Community Council decided to cancel the July meeting.

Mr. Kasner requested a presentation on neighborhood area planning after the City Council formulates its plan and selects the first neighborhoods.

13. **CONTINUED COMMUNICATIONS**

Councilmember Kasner read an email from Tom Bailey informing him that his father Fred Bailey passed away. Fred lived in East Bellevue for nearly 50 years and was active in his community.

Vice Chair Walter said a house on Lake Hills Boulevard passed its 60-day public notice period. She was not sure of the next step. She expressed an interest in information regarding the Golke house as well.

14. **EXECUTIVE SESSION**: None.

15. **APPROVAL OF MINUTES**

(a) Summary Minutes of the May 1, 2018 Regular Meeting

Vice Chair Walter moved to approve the minutes of the May 1, 2018 Regular Meeting. Councilmember Dhananjaya seconded the motion, which carried by a vote of 5-0.

(b) Summary Minutes of the May 10, 2018 Special Meeting

Vice Chair Walter moved to approve the minutes of the May 10, 2018 Special Meeting. Councilmember Dhananjaya seconded the motion, which carried by a vote of 5-0.

16. **ADJOURNMENT**

At 10:13 p.m., Chair Hummer declared the meeting adjourned.

Karin Roberts, CMC
Deputy City Clerk

/kaw