

# MEMORANDUM



Bellevue Parks &  
Community Services

**DATE:** March 19, 2025

**TO:** Parks & Community Services Board

**FROM:** Justin Wilkinson, Grounds Operations Manager  
Tom Purcell, Structural Operations Manager  
Bellevue Parks & Community Services

**SUBJECT:** Resource Management Maintenance and Operation Division Overview  
For information and discussion – no action required

The Resource Management presentation will provide an overview of the maintenance and operations of city parks and facilities. The responsibilities are divided into two main areas: Grounds Maintenance and Structural Operations.

The Grounds Maintenance team is responsible for the maintenance and renovation of developed parks and athletic fields. These efforts ensure that Bellevue's parks remain clean, safe and inviting for all users.

The Structural Operations team manages the operations, maintenance, and renovation of all park structures. This includes a variety of facilities such as playgrounds, community centers, the aquatic center, restrooms, and other park amenities.

We look forward to sharing more about Resource Management during the March 19<sup>th</sup> meeting.