



Bellevue Planning Commission

December 13, 2023

PLANNING COMMISSION AGENDA ITEM

SUBJECT

Adoption of required and recommended updates to Planning Commission Bylaws.

STAFF CONTACT(S)

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City Attorney's Office

POLICY ISSUES

On August 7, 2023, the City Council adopted Ordinance 6752. That Ordinance amended the Bellevue City Code provisions for all the Council's advisory boards and commissions. The code amendments provide more flexibility for remote participation by board and commission members. They also incorporated new rules concerning public participation and oral communication at board and commission meetings, similar to new rules the Council adopted for its meetings.

The Planning Commission considered the updated Bylaws at its November 29, 2023 meeting. Consistent with that prior discussion, the updated Bylaws presented for a vote tonight include three key updates:

- Amendment to the remote participation rules (Art. V, Sec. G), as required to conform with Ordinance 6752;
- Amendment to the rules of decorum for public comment (Art. VII, Sec. E), as required to conform with Ordinance 6752; and
- Amendment to the order of business (Art. VI, Sec. D; Art. VII, Sec. D) to remove the second oral communications period, as recommended to ensure consistency with the City Council's rules.

DIRECTION NEEDED FROM THE PLANNING COMMISSION

ACTION



DIRECTION



INFORMATION ONLY



The Planning Commission will vote on adoption of the updated Bylaws.

BACKGROUND/ANALYSIS

At its November 29th meeting, the Planning Commission considered and discussed the updated Bylaws. During this discussion, the Commission considered Ordinance 6752 and the amendments to the City's Personnel Codes for the Council advisory boards and commissions, including the Bellevue City Code (BCC) provisions applicable to the Planning Commission in chapter 3.64 BCC.

Ordinance 6752 specifically addressed (1) the rules for remote participation by board and commission members and (2) the rules of decorum for public comment. As a result of this Ordinance and the attendant changes to chapter 3.64 BCC, the Planning Commission is required to update sections of its

Bylaws as tracked in Attachment A. In addition, the City Attorney has presented recommended changes to the Bylaws' order of business to be more consistent with City Council's adopted rules of procedure.

Following discussion on November 29th, the Commission directed staff to bring back the updated Bylaws for final action at the Commission's next regularly-scheduled meeting. Adoption of the updated Bylaws will require two-thirds of the membership to vote in favor. Following adoption, the updated Planning Commission's Bylaws will comply with the remote participation and public participation requirements in Ordinance 6752 and with BCC 3.64.030.E and F. A copy of chapter 3.64 BCC is included as Attachment B, and the final 2023 Planning Commission Bylaws are included as Attachment C.

ATTACHMENTS

- A. Strike-Draft Updated Planning Commission Bylaws
- B. Chapter 3.64 BCC
- C. Final 2023 Planning Commission Bylaws