



DATE: December 12, 2022

TO: Mayor Robinson and City Councilmembers

FROM: Charmaine Arredondo, City Clerk, 452-6466  
*City Clerk's Office*

SUBJECT: Item 7b – Council Business – Remote Participation Request

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Councilmember Zahn is requesting to participate remotely in the January 9<sup>th</sup>, 2023 Regular Meeting.

Pursuant to Section 6E of the City Council Rules of Procedure, remote participation must be approved in advance at a prior Council meeting, or before joining the current meeting.

Additional provisions include:

- A Councilmember may participate remotely no more than four times per year (unless required for medical reasons);
- Only two Councilmembers can participate remotely during any one Council meeting;
- Remote participation will be considered attendance at the meeting and shall be counted toward determination of a quorum.

SUGGESTED MOTION:

*I move to approve the remote participation of Councilmember Zahn during the January 9<sup>th</sup>, 2023 Regular Meeting.*