



City of Bellevue

# Proposed Code Updates for Procurement and Real Property

**BCC 4.28, 4.30, and 4.32**

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# Direction

Direct staff to prepare an ordinance modifying Bellevue City Code Chapters 4.28, 4.30 and 4.32 for final Council action at a future meeting to increase the threshold for administrative approval.

# Planned Code Updates



Feb 13  
Thresholds



Feb 27  
Apprenticeship  
Program



April -  
Composting



May -  
Procurement  
Diversity  
Inclusion Plan



# Threshold increase

Procurement and Real Property

# Desired Outcomes

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- Streamlined, consistent processes
- Create efficiency/reduce volume
- Maintain oversight of significant expenditures
- Ensure transparency
- Faster project delivery for community

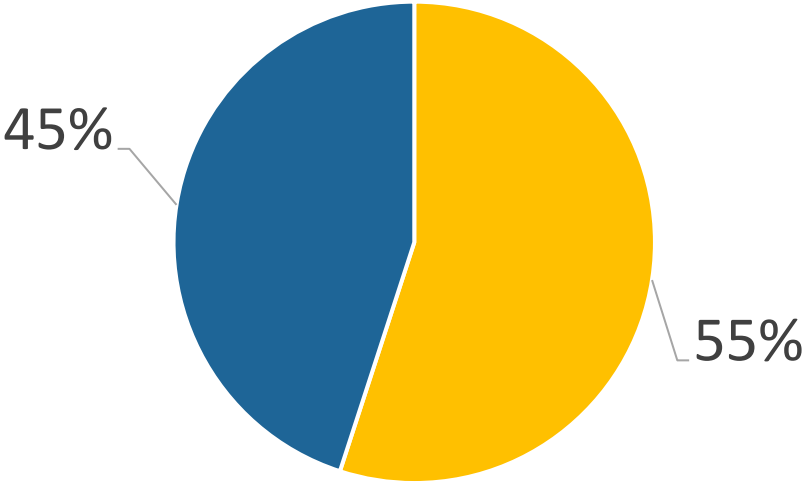
# Proposed threshold

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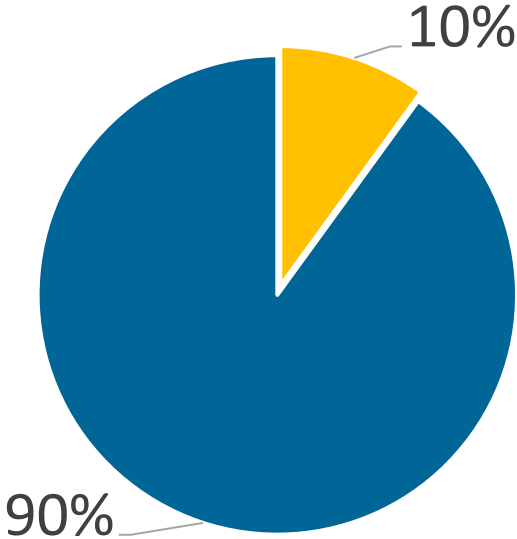
- Increase threshold from \$90K to \$350K for Procurement and Real Property
- Factors considered:
  - State Law
  - Volume of Contracts
  - Thresholds for Other Agencies

# Contract Volume vs. Contract Value

Volume of Contracts



Contract Value



■ \$90K-\$350K   ■ > \$350K

# Procurement Thresholds for other Agencies

Jurisdiction	Threshold for Council/Board approval
Bellevue	>\$90,000
Tacoma	>\$500,000
Seattle	No threshold
King County	No threshold
Port of Seattle	>\$2,000,000 (effective April 3, 2023)
Bellevue School District	>\$300,000 – Public Works No threshold (if within approved budget) – all other purchases
Sound Transit	>\$5,000,000 – Construction, A&E >\$2,000,000 – all other purchases



# Supporting Code Revisions

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- Clarify administrative authority
- Fix outdated or incorrect references
- Consolidate threshold for Real Property “small purchases”
- Adjust settlement thresholds for low dollar Real Property transactions

# Benefits

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- Faster delivery of projects under \$350K
- Improved efficiency for Staff and Council
- Maintains our commitments to competition, fairness and strong internal controls
- Transparency through reporting on contracts between \$90K and \$350K



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