

# City Council Rules and Board/Commission Bylaws

## Study Session

Trisna Tanus | City Attorney

Charmaine Arredondo | City Clerk

September 9, 2025



# Direction

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Consider directing staff to prepare for action at a future meeting:

- (1) Legislations and instructions to board and commissions to increase the maximum exclusion period and to update the timing of processing appeals of exclusions, and
- (2) An ordinance to amend the BCC to limit service to two consecutive terms on any Council advisory board and commission



# Agenda

## 1. Exclusion Period

- Background
- Proposed Changes
- Actions to Implement

## 2. Limitation of Service

- Objectives
- Proposed Change

## 3. Direction



# Exclusion Period – Background



- Rules of decorum are to provide orderly conduct of meetings (Council and boards/commissions)
- Rules have been in place for over 2 years
- Violations of rules may result in exclusion from participating in or attending future meetings
- Current maximum for exclusion: 60 days
- Appeals heard at next regular Council meeting



# Proposed Changes

## Intent:

- Increase maximum exclusion period, while keeping current flexibility to impose shorter duration
- Preserve constitutional and OPMA rights and protections
- Provide more reasonable time for staff to prepare appeal materials for Council consideration

Provision	Current	Proposed
Maximum exclusion period	60 days	<u>180</u> days
Timing of Council consideration of appeals	Next regularly scheduled Council meeting	Next regularly scheduled Council meeting, <u>that is at least (3) business days from the receipt of the appeal</u>

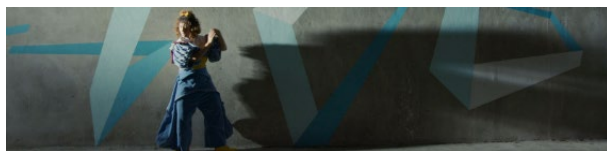
# Actions to Implement Changes

- Resolution to amend Council Rules – repeal and replace Resolution No. 10369
- Ordinance to amend sections in Title 3 BCC for 7 boards and commissions
- Instruct advisory boards and commissions to modify bylaws for conformance



# Limitation of Service – Objectives

- Increasing opportunities for and broadening community participation in advisory boards and commissions
- (6) City Council advisory boards and commissions



Arts Commission



Environmental Svcs Commission



Transportation Commission



Parks & Community Services



Human Services Commission



Planning Commission



# Proposed Change

Current	Proposed
No more than two (2) consecutive full terms in the same advisory board or commission	No more than two (2) consecutive full terms in <b>any</b> advisory board or commission

## No changes to:

- Minimum two (2)-year break in service is required before being eligible to serve on any board/commission
- Partial terms of less than two (2) years do not count

To implement change: Ordinance amending the BCC for the (6) advisory boards and commissions

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