

## 2024 Contingency Plan

### DECREASE IN ENTITLEMENT AND PROGRAM INCOME

If the actual amount of the entitlement award plus the 2024 program income is less than the estimated amount of \$1,000,000 the reduction will be allocated as follows:

**Step 1.** If the reduction in the entitlement amount causes the award for Planning and Administration to exceed the federal statutory spending cap, the award will be reduced to a level that is within the compliance of the cap.

**Step 2.** If the reduction in the entitlement amount causes the award for Public Service activities to exceed the federal statutory spending cap, the award will be reduced to a level that is within compliance of the cap.

**Step 3.** If additional reductions are required, the Microenterprise Assistance Programs will be reduced by up to \$10,000 for each activity or an equal percentage of the total allocation not to exceed 10% per activity, whichever is greater.

**Step 4.** If additional reductions are required, the Major Home Repair award will be reduced by an amount not to exceed \$50,000.

### INCREASE IN ENTITLEMENT AND PROGRAM INCOME

If the actual amount of the entitlement award plus 2024 program income is higher than the estimated \$1,000,000 the increase will be allocated as follows:

**Step 1.** If the increase in the entitlement and program income for Public Services is less than the federal statutory spending cap, the Public Services award will be increased to include up to \$34,011 or the maximum 15% whichever is less.

**Step 2.** If the increase in the entitlement and program income for Planning and Administration is less than the federal statutory spending cap, the additional funds will be added to Planning not to exceed the 20% cap or \$20,000 whichever is less.

**Step 3.** If any additional funds are available, they will be added to the Major Home Repair Program.

### CANCELLATION OF PROJECTS AND REALLOCATION OF FUNDS

Should it be necessary to cancel a project, the funds can be reallocated to another currently funded project. If no other funded project can expend the funds, then the funds will be recaptured to be allocated in a future program year or can be allocated to new projects in the current program year contingent upon City Council approval and the requirements of the Citizen Participation Plan. Currently funded contracts can be amended to increase the funded amounts if additional funds are available, additional services can be provided, and the funds can be spent in a timely manner.