

## ARTS COMMISSION AGENDA TOPIC

The Arts Commission (Commission) will vote on adoption of updated Bylaws intended to bring the Commission into alignment with current Bellevue City Code.

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## EXECUTIVE SUMMARY

At the Commission's April meeting, Staff presented an overview of Ordinance 6864 and 6865 which amended several provisions of the Bellevue City Code (BCC) that apply to City Council advisory boards and commissions. Following discussion at the meeting, the Commission directed staff to bring back updated Bylaws for final vote and action at the next regular meeting.

The final updated Bylaws conforming to the direction previously provided by the Commission are included in **Attachment F** (showing revisions) and **Attachment G** (a clear version for adoption), encompassing the following updates:

### DIRECTION

- Amending the section concerning membership (Article II, Sec. A), consistent with Ordinance 6865 and BCC 3.56.010 as revised – limiting service to two consecutive terms on any advisory board/commission.
- Amending the section concerning decorum (Art VII, Sec. E), consistent with Ordinance 6864 and BCC 3.56.030 as revised – extending the maximum exclusionary period to 180 days.
- Amending the section concerning decorum (Art VII, Sec. E), consistent with Ordinance 6864 and BCC 3.56.030 as revised – clarifying the process to appeal any exclusionary period.
- Performing non-substantive and other formatting corrections.

## RECOMMENDATION

Adopt updated Arts Commission Bylaws (**Attachment G**) to bring the Bylaws into alignment with current Bellevue City Code.

## BACKGROUND/ANALYSIS

On September 23, 2025, the City Council adopted Ordinance 6864 and Ordinance 6865, amending the Bellevue City Code provisions for all the Council's advisory boards and commissions, including chapter 3.56 BCC, which applies to the Arts Commission.

At the Commission's April 2026 regular meeting, Staff presented proposed revised Bylaws that bring the Commission into alignment with these Ordinances and current Bellevue City Code and proposed

non-substantive revisions to correct certain formatting to ensure consistency, uniformity, and readability. After discussion, the Commission directed staff to bring back updated Bylaws (**Attachments F and G**) for action at the next general meeting.

## **POLICY & FISCAL IMPACTS**

### **Arts Commission City Code and Bylaw Support**

This item is presented to the Commission as it is supported by City Code 3.56.050, “The commission shall adopt bylaws and procedures not inconsistent with any requirements established in the Bellevue City Code for the conduct of its meetings and hearings, setting of times of hearings, and giving of notice to the public. (Ord. 6238 § 2, 2015.)”

### **Policy Impact**

As amended, BCC 3.56.010(C) provides:

*Terms of Office.* The term for all positions on the commission shall be four years. Each position shall expire on May 31st of the last year of the term. The expiration date of the terms of the positions on the commission shall be staggered so that no more than four positions expire in the same year.

No person shall serve on any City Council advisory board or commission for more than two consecutive terms, provided a person appointed to fill an unexpired term of less than two years is eligible to serve two additional successive four-year terms, and provided further, a person who is ineligible to serve for having served two consecutive terms may again serve after two years have elapsed from the end of the second such term. This limitation to two consecutive terms means service on the same board or commission for two successive terms, or service on one board or commission for one term followed by service on another board or commission for another term; and whereby a term is defined as service of two years or longer.

As amended, BCC 3.56.030(F)(6)(b) provides:

In deciding whether to issue a notice of exclusion and the terms and length of the exclusion, the presiding officer shall consider the seriousness and number of the disruptions or violations, their impact on the orderly conduct of commission meetings, whether the conduct threatens public safety, and the person’s record of conduct at meetings. The presiding officer may issue an exclusion from participating in public comment, or from attendance, at future commission meetings for up to 180 calendar days.

As amended, BCC 3.56.030(F)(8) provides:

Any person excluded from participation in future public comment periods or from attendance at future commission meetings may appeal the exclusion by submitting a written appeal stating the bases for the appeal to the city clerk within six business days after notice of the exclusion is

posted on the door of Room 1E-113. The city council shall consider any timely appeal at its next regularly scheduled open public meeting, that is at least three (3) business days from the receipt of the appeal. The person's exclusion from public comment periods or from attendance at commission meetings shall remain in effect during the council's consideration of the appeal.

Pursuant to Article XVI of the Commission's Bylaws, any amendments require two-thirds of the membership to vote in favor of amending the Bylaws.

**Fiscal Impact**

There is no fiscal impact associated with implementing these changes.

**OPTIONS**

1. Adopt the updated Arts Commission Bylaws (**Attachment F**).
2. Do not adopt the updated Arts Commission Bylaws (**Attachment G**).

**ATTACHMENTS**

- F. Proposed updated Arts Commission Bylaws – redlines
- G. Updated Arts Commission Bylaws (for adoption).