

# 2021-2022 Budget Planning and Calendar

**Presentation to Environmental Services Commission**

Lucy Liu, Assistant Director, RMCS

Jo Liu, Fiscal Manager, RMCS

February 06, 2020



# Direction Needed from Commission

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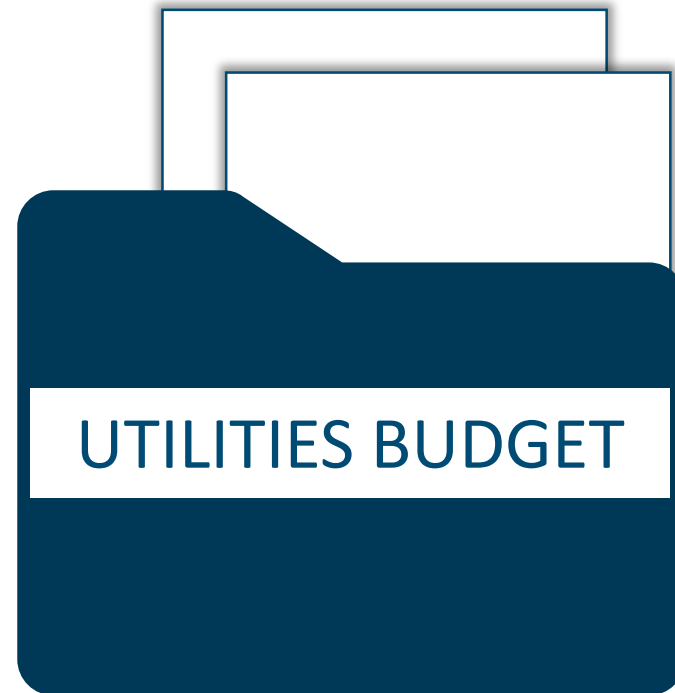
- No action required
- Informational briefing on 2021-2022 Utilities budget development process



# Agenda

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- ESC Role and Responsibilities
- Budget Process
- Budget Calendar



# ESC Role – Budget Review

## Policy Recommendation

- 1 Review proposed capital program, budget, & rates
- 2 Ask questions and provide feedback
- 3 Hold Public Hearing
- 4 Make budget and rates recommendation to Council



# Budget Guiding Principles

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## Compliance

Financial  
Management  
Policies

1

## Sustain

Current  
Service Levels

2

## Value

Service  
Enhancements  
or Efficiencies

3

## Affordability

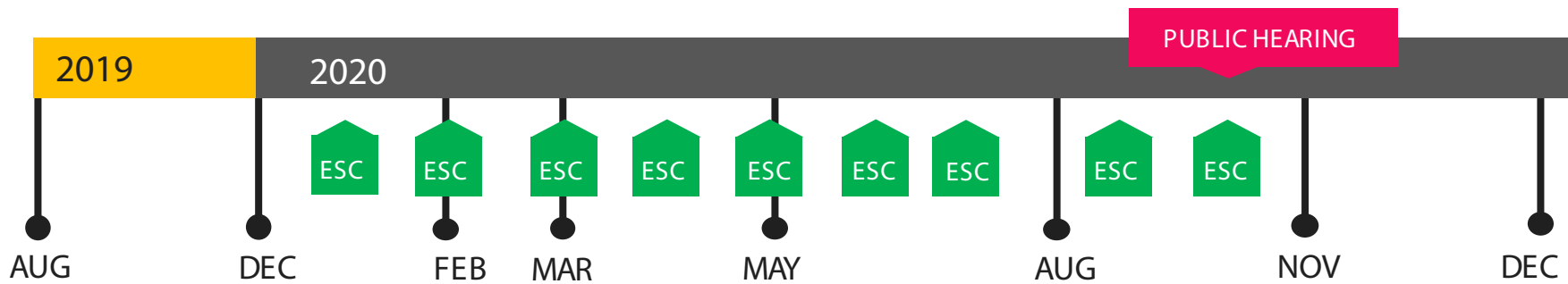
Affordable  
Rates

4



# Budget Process 2021-2022

	UTILITIES	COUNCIL	UTILITIES	LEADERSHIP TEAM	CITY MANAGER	COUNCIL
MILESTONES	<b>1</b>  UTILITIES BUDGET PLANNING	<b>2</b>  STRATEGIC DIRECTION	<b>3</b>  BUDGET PROPOSALS	<b>4</b>  LT REVIEWS PROPOSALS	<b>5</b>  CITY MGR FINALIZES & SUBMITS BUDGET	<b>6</b>  COUNCIL BUDGET DECISION



# ESC 2021-2022 Budget Review Calendar

Date	Topic
January 16	<ul style="list-style-type: none"><li>• Utilities 2021-2027 CIP Budget Development Process Overview</li></ul>
February 6	<ul style="list-style-type: none"><li>• 2021-2022 Budget Planning Overview</li><li>• Utilities Finances Overview</li></ul>
March 5	<ul style="list-style-type: none"><li>• Proposed 2021-2027 CIP</li></ul>
April 2	<ul style="list-style-type: none"><li>• Early Outlook Rates Forecast</li><li>• 2019 Financial Performance</li><li>• CIP Open House Results</li></ul>
May 7	<ul style="list-style-type: none"><li>• Operating Budget Proposals</li><li>• CIP Budget Proposals</li></ul>
June 4	<ul style="list-style-type: none"><li>• Rates Overview</li><li>• Budget Proposal Recommendation to Leadership Team &amp; City Manager</li></ul>
July 2	<ul style="list-style-type: none"><li>• CIP Tour</li></ul>
September 3	<ul style="list-style-type: none"><li>• Budget Follow-Up</li><li>• Preliminary Rates Forecast</li><li>• Budget &amp; Rates Public Hearing</li></ul>
October 1	<ul style="list-style-type: none"><li>• Budget &amp; Rates Recommendation to City Council</li></ul>

