



Competitive Exception Form

General Information:

Method of Procurement:

General Services

Name of Requestor:

Mark Schwisow

Department:

Parks & Community Services

Type of Exception Request:

Single Source

Requested Vendor Name:

SCS Engineers

Estimated Cost:

\$400,000.00

Requested for the purpose of:

Provide system operation, engineering, monitoring, reporting and maintenance services on the Land Field Gas (LFG) collection system located at Airfield Park

Statement of Need:

My department's recommendation for exception to the competitive process is based upon an objective review of the product/service required and appears to be in the best interest of the City. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favors or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or service providers been a deciding influence on my request.

Refer to the Exception Justification below as prepared by our department for additional explanation.

Exception Justification:

1. Description of item/service and its function:

Engineering and maintenance services (monitor, maintain, design, repair, report and permit work) to keep the Airfield Park formerly Eastgate Landfill's gas migration system operational and coordinated with ongoing Park engineering design.

2. Project Scope of Work:

- Provide routine operating, monitoring and maintenance services of the LFG extraction system.
- Prepare and provide monthly and annual reports of LFG production and migration data as required by the City and Depart of Ecology.
- Provide non-routine engineering support services as required to insure LFG mitigation operations remain within prescribed tolerances and coordinated with Bellevue's Airfield Park design and development.

3. Reason, or reasons, a competitive process was not conducted:

- ☐ Items of Special Design. When an item required is of special design, shape or manufacture to match or fit in with an existing installation and competitive bidding is impracticable.
- ☐ Surplus or Distress Sales. When it is possible to procure obvious bargains in surplus or distress material, supplies or equipment
- ☐ Items for Quick Delivery. When the obtaining of competitive bids or quotations will cause delay resulting in an appreciable loss to the City.
- ☐ Purchase of Insurance or Bonds. When purchasing insurance or bonds.
- ☒ Single or Sole Source. When the purchase or service is clearly and legitimately limited to a single or sole source of supply. The requestor negotiated favorable pricing, terms, and delivery time that are fair and reasonable, and in the best interest of the City.

- ☐ Special Market Conditions. When in the finance director's reasonable discretion, special facilities or market conditions exist.
- ☐ Emergency or Threatened Emergency. When the city manager or his/her designee authorizes emergency procurement of materials, supplies, or equipment, or procurement of services without complying with the requirements of this chapter because there exists a threat to public health, welfare, or safety or where the city may suffer an appreciable loss because of the time required to follow regular purchasing procedures; provided, that such emergency procurements shall be made with such competition as is practicable under the circumstances.

4. Necessary features/knowledge/qualifications this vendor provides which are not available from other vendors.

SCS engineering has the engineering expertise, qualifications, records and extensive site knowledge unique to Airfield Park and the LFG system. SCS performed the Eastgate site, landfill systems and landfill gas generation research and evaluations to inform the City's inquiries into park development feasibility and property acquisition. They are currently a member of the A/E team that is working to engineer a LFG system that works to accommodate the new park. Ensuring that development is staged to support existing systems during the planned multi year pre-load and construction so that gas migration remains within acceptable tolerances. They have the specific and necessary site knowledge and history needed for accurate reporting required to stay current with the Department of Ecology.

5. Steps taken to verify that these features/knowledge/qualifications were not available elsewhere.

Contractor was selected off the roster and was awarded a general services contract for operation and maintenance. They are also currently sub contracted with the Walker|Macy team to provide engineering design to provide master planning for the park as well as the potential impacts of a potential Aquatic Center.

6. Explanation of why this option is the only option, makes good business sense, and is in the best interests of the City.

The City has been satisfied with SCS' performance. SCS is well qualified and staff is confident in the firm's demonstrated and continued service. The contractor has 50 years of experience providing environmental, solid waste and LFG engineering services, with over a decade of experience at the Airfield Park. SCS continues to offer the City preventive methods and innovative solutions tempered with cost saving options needed to ensure public safety, protect our environment, and respond to DOE and MTCA requirements. Due to their history and familiarity contracting with SCS will allow quicker, cost-effective responses, on behalf of the City, to Department of Ecology and provide an integrated approach from operation and maintenance design. SCS is part of the Walker|Macy team that is performing a review of the Bellevue Aquatic Center and Park Master Plan. By retaining SCS as the operations and maintenance contractor the city will eliminate the risk of contradicting engineering as it proceeds with the master design of the Park.

	<u>Signature</u>	<u>Date</u>
Requestor:	<u>Mak Sch</u>	<u>10-1-2021</u>
Department Director:	<u>Shelley McVein</u>	<u>9/17/21</u>
Finance:	<u>Ashley Clericus</u>	<u>9/22/21</u>