

CITY COUNCIL REGULAR SESSION

Resolution authorizing Amendment 1 of the ManageForce Technical Services agreement to increase spending authority from a not to exceed amount of \$85,000 plus all applicable taxes to a not to exceed amount of \$173,000 plus all applicable taxes and to extend the term through March 1, 2024.

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Bonnie Grant, ITD Manager, 452-4065

Information Technology

EXECUTIVE SUMMARY

This Resolution seeks Council approval to amend the existing agreement with ManageForce to a not to exceed amount of \$173,000 plus all applicable taxes and extend the term through March 1, 2024.

RECOMMENDATION

Move to adopt Resolution No. 10025

BACKGROUND/ANALYSIS

There is an ongoing need to provide technical program management, including performance and configuration, for JDE, the City's Enterprise Resource Planning (ERP) system. Consulting resources with specialized skills augment Information Technology (IT) staff and provide 24 hour, 7 days a week coverage. As a result of a competitive process in Q4 2019, consulting firm ManageForce was selected to provide ongoing technical program management. In February 2020, the City signed a 1-year, \$85,000 agreement with ManageForce renewable annually upon mutual agreement. ManageForce has demonstrated solid performance on the initial agreement, and the City seeks to extend this effective agreement through March 1, 2024.

POLICY & FISCAL IMPACTS**Policy Impact**

Bellevue City Code 4.28 provides for the fair and equitable treatment of all persons involved in the purchasing process. Council approval is required to award the bid where the cost exceeds \$90,000.

Fiscal Impact

This agreement is fully funded in the Information Technology Fund, utilizing staff salary savings and other budgeted resources.

OPTIONS

1. Adopt the Resolution authorizing Amendment 1 of the ManageForce Technical Services agreement to increase spending authority from a not to exceed amount of \$85,000 plus all applicable taxes to a not to exceed amount of \$173,000 plus all applicable taxes and to extend the term through March 1, 2024.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS & AVAILABLE DOCUMENTS

- A. 2020 ManageForce Technical Services Agreement
 - B. ManageForce Agreement Amendment 1 (proposed)
 - C. 2020 ManageForce Agreement
- Proposed Resolution No. 10025

AVAILABLE IN COUNCIL LIBRARY

N/A