

CITY COUNCIL REGULAR SESSION

Resolution authorizing execution of a three-year lease agreement with Delta Business Park, LLC, for a Police Department vehicle evidence storage facility in an amount not to exceed \$190,832, plus all applicable taxes.

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Finance & Asset Management Department

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Police Department

EXECUTIVE SUMMARY

The Police Department's Investigative unit requires storage space for vehicles that have been impounded due to forfeiture or criminal investigation. The Department has been leasing 4,900 square feet of storage space in the Delta Business Park, on a month-to-month basis, since the most recent five-year lease expired on June 30, 2021. The proposed lease utilizes this same space for three years effective January 1, 2022, through December 31, 2024.

RECOMMENDATION

Move to adopt Resolution No. 10062.

BACKGROUND/ANALYSIS

Seized vehicles and equipment need protection from theft, vandalism, and weather. When property must be returned to the owner, the City is responsible for returning that item in its original condition. Whether the vehicles require storage because of forfeiture hearings in progress, are evidence in a criminal case, or as part of an accident investigation, they often need to be in a secure Police location for many months. The Police Department's Investigations unit has been leasing space in an Eastside location for this purpose since 2005. The storage facility has proven to be secure and easily accessible.

Staff from Finance & Asset Management Department have conducted a market rent survey of all industrial buildings within a one-mile radius of the subject property to ensure the proposed lease reflects fair market rental value. The Police Department has also considered other sites, such as City-owned sites. After reviewing a number of factors including potentially significant start-up costs, staff concluded these options were not feasible and continuing to lease the existing facility best served the operational needs.

POLICY & FISCAL IMPACTS

Policy Impact

Under Bellevue City Code 4.30.020, City Council must approve execution of real property leases that exceed two years in duration.

Fiscal Impact

Approval of this action will obligate the City to pay \$5,145 per month with a 3 percent annual increase through the end of the three-year term. The annual costs are included, and sufficient funding exists in the 2021-2022 adopted Police Department operating budget.

OPTIONS

1. Adopt the Resolution authorizing execution of a three-year lease agreement with Delta Business Park, LLC, for a Police Department vehicle evidence storage facility in an amount not to exceed \$190,832, plus all applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS & AVAILABLE DOCUMENTS

Proposed Resolution No. 10062

AVAILABLE IN COUNCIL LIBRARY

Proposed Lease Agreement