



DATE: March 1, 2022

TO: Chair Kasner and East Bellevue Community Councilmembers

FROM: Karin Roberts, Deputy City Clerk

SUBJECT: Open Public Meetings Act and Public Records Act Training

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State law requires that all elected officials and members of governing bodies of public agencies receive refresher training at least every four years on the requirements of the Open Public Meetings Act, the Public Records Act, and record retention laws. The East Bellevue Community Council last received refresher training on March 28, 2018.

This evening, Jessica Skelton from Pacifica Law Group will provide the Community Council with the required refresher training and answer any questions Community Councilmembers may have. Ms. Skelton is a partner with Pacifica Law Group. She provided the previous Community Council training in 2018 and has extensive experience with open government and public records requirements. Tonight's training will satisfy state law requirements for refresher training and is being conducted within the required timeframe.