

MEMORANDUM



Bellevue Parks &
Community Services

DATE: March 3, 2022

TO: Parks & Community Services Board

FROM: Camron Parker
Parks & Community Services

SUBJECT: Election of Vice-Chair position
(Board action requested)

Pamela Unger, who had been serving as Vice-Chair of the Parks & Community Services Board, resigned from her seat on the board as of February 25, 2022. Recognition for Boardmember Unger's four years of service will be forthcoming.

The Parks & Community Services Board's Bylaws (Article II.B) state:

In the event of the resignation of the Chair or Vice-Chair, the Board shall expeditiously elect a new officer to fill the vacancy for the remainder of the existing term.

Therefore, at the March 8 meeting, the Board will elect new Vice-Chair to serve the remaining term left vacant until June 2022. Chair Hamilton will facilitate the election process using the same method used for the annual elections for both Chair and Vice-Chair. Any board member, except for the Chair, is eligible to be nominated and installed at this time and the result of this election will not change the regular annual election of officers coming up in June.

If you would like to review the duties of the Vice-Chair, please refer to Article III of the Parks & Community Services Board By-laws here:

https://bellevuewa.gov/sites/default/files/media/pdf_document/park-board-bylaws-final-5-8-18.pdf

Also, please review the following page before the meeting for a more detailed explanation of the nominating/voting process. If you have any questions about the process, please contact me ahead of the meeting at cparker@bellevuewa.gov or 425-452-2032.

Board Election Process

(Summarized from *Robert's Rules of Order*)

Nominations for Vice-Chair

- Chair calls for nominations by saying, "Nominations are now in order for the office of Parks & Community Services Board Vice-Chair."
- Any Boardmember, including the Chair, can nominate another Boardmember.
- A "second" to the nomination may occur but is not required.
- The nominated Boardmember may decline or accept the nomination.
- Nominations continue until all Boardmembers who wish to nominate have done so.
- Chair closes nominations by asking, "Are there any further nominations for Parks & Community Services Board Vice-Chair?" (pause) "If not, nominations are closed."

Voting

- In the virtual meeting environment, voting will be administered by a roll call vote. Boardmembers will each vote individually in turn after their name is called by staff.
- **Candidates are voted on in order of nomination.**
- Chair begins the voting process by saying, "I call for a vote in favor of _____ for Board Vice-Chair. Staff will then proceed to call the roll and tally the votes cast."
- If the majority votes for the initial candidate, the Chair declares that person elected. If the majority votes no, the Chair declares that candidate not elected and moves on to the next nominee.

IF YOU ABSTAIN FROM VOTING – YOUR VOTE COUNTS AS "YES":

Per Bellevue City Code (BCC 3.62.030.D), affirmative votes from a majority of members present and voting shall be necessary to carry any proposition, including elections. A member who fails to vote without a valid disqualification is declared to have voted in the affirmative.

IN CASE OF A TIE:

If voting proceeds through all the nominees and NONE of the nominees receives a majority vote, the Chair may reopen nominations to take any additional nominations. Reopening nominations requires a motion. If no additional nominations are forthcoming, the Chair will call for a revote on the original nominees. If additional nominations are made, they are added to the existing list of nominees.

When repeated balloting is necessary, the names of all nominees are kept on the ballot in the order in which they were originally presented.