

# ACTION

September 13, 2022

Bellevue Arts Commission

Zoom Meeting: 4:30 pm

Commission Staff Contact: 425.452.4064

## SUBJECT

Required and Recommended Updates to Arts Commission Bylaws.

## REQUEST OF THE ARTS COMMISSION

### ACTION



### DIRECTION



### INFORMATION ONLY



Adopt revised bylaws as required by City Council Ordinance 6662 and as discussed at the Arts Commission meeting on July 12, 2022.

## BACKGROUND

On July 12, 2022, the Arts Commission reviewed and discussed certain revisions/updates to its bylaws as required by City Council Ordinance 6662 and as recommended by staff to ensure greater clarity within said bylaws and consistency with the City's other advisory boards and commissions. A more detailed background and analysis can be found in the agenda materials for the July 12 meeting. See Staff Memorandum from Brian Wendt (date 7/12/2022).

By way of brief background, the City Council and the Arts Commission, in response to the COVID-19 pandemic, temporarily suspended restrictions on remote participation at public meetings. However, on May 16, 2022, the City Council adopted ordinance 6662, which reinstated the restrictions on remote participation at public meetings, albeit with increased flexibility vis-à-vis earlier limitations.

After reviewing the Arts Commission bylaws, Staff proposed certain updates to ensure compliance with the recently adopted ordinance. Additionally, Staff proposed additional revisions to provide greater clarity (e.g. removing erroneous citations and typographical errors) and ensure greater consistency with the City's other advisory boards and commissions. A detailed description and explanation of the recommended changes is contained in the July 12 agenda materials. See Staff memorandum from Brian Wendt (date 7/12/2022).

During the July 12 discussion, Staff noted that the proposed revision to ART. VIII, Section A, included text that had inadvertently been marked for deletion: *i.e.* the language requiring a second for any motion. Consistent with this discussion, the proposed revision to Art. VIII, Section A has been clarified to read: "No motion should be entertained or debated until seconded and announced by the Chair." See Attachment A. The Arts Commission did not request, or to otherwise direct, additional changes or updates to its bylaws.

The City Council will revisit its restrictions on remote participation at a future public meeting in one (1) year. The Arts Commission is encouraged to provide input to the City Council as to the current limitations, which may inform future decisions as to whether additional changes may be required.

## POLICY ISSUES

The proposed updated Arts Commission bylaws comply with the Bellevue City Code and other applicable state law; implement changes mandated by Ordinance 6662, which reinstated, with more flexibility, limits in City Code on remote participation by the Arts Commission members; provide for clarity and conformance with current City processes; and further the City's requirement of uniformity and consistency among the City Council appointed boards and commissions.

## FISCAL IMPACT:

No fiscal impact.

## **LEGAL REQUIREMENTS**

As discussed on July 12, 2022, the amendments relating to remote participation, *i.e.* amendments to Art. III(A) and Art. V(G) are required by operation of Ordinance 6662.

Per the Arts Commission bylaws, any amendments will not be valid unless two-thirds of the membership of the Arts Commission vote in favor of amending the bylaws. See ESC Bylaws – Art. XVI.

## **STAFF RECOMMENDATION**

Adopt the Updated Bylaws as previously discussed and recommended by Staff.

## **OPTIONS**

1. Adopt the Updated Bylaws as previously discussed and recommended by Staff.
2. Do not adopt the Updated Bylaws and provide further direction to staff.

## **NEXT STEPS**

Motion, Second, Vote to Adopt the Bylaw - 2/3 majority vote required – and Sign Bylaws.

## **ATTACHMENTS**

Attachment A: Redlined version of the updated Arts Commission Bylaws

Attachment B: Clean version of the updated Arts Commission Bylaws

Attachment C: Ordinance 6662

Attachment D: Chapter 3.56 BBC

## **STAFF CONTACT**

Brian Wendt, Assistant City Attorney

425-452-6134, [bwendt@bellevuewa.gov](mailto:bwendt@bellevuewa.gov)

Manette Stamm, Public Art Assistant

425-452-4064, [mstamm@bellevuewa.gov](mailto:mstamm@bellevuewa.gov)