

CITY COUNCIL REGULAR SESSION

Resolution authorizing the execution of a general services contract with Stardom Services, Inc. for tennis court cleaning at the Robinswood Tennis Center, with an initial term of three years and two one-year extension options, for a total contract amount not to exceed \$175,000, plus applicable taxes.

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Parks & Community Services

EXECUTIVE SUMMARY

This Resolution will authorize the execution a contract for tennis court cleaning services to meet the operational needs of Robinswood Tennis Center.

RECOMMENDATION

Move to adopt Resolution No. 10150

BACKGROUND/ANALYSIS

Tennis court cleaning services were previously included in the East Janitorial Contract for Parks & Community Services sites. In order to better meet the needs identified at the Robinswood Tennis Center, court cleaning was removed from the current janitorial contract. The earlier contractor has been cleaning the courts in the interim while a separate scope of work and Request for Proposals (RFP) was prepared. In July, an RFP was presented for tennis court cleaning services. This RFP has a detailed scope of work that was developed in collaboration with the Community Services Program Manager at Robinswood Tennis Center.

Two qualified companies responded: JMA Power Washing LLC, and Stardom Services, Inc.

Stardom Services, Inc. was selected after review of the submittals and the evaluation of each proposal based on price, experience, references, and approach to the Scope of Work.

POLICY & FISCAL IMPACTS

Policy Impact

Bellevue City Code 4.28 provides for the fair and equitable treatment of all persons involved in the purchasing process. Council approval is required to award the bid where the cost exceeds \$90,000.

Comprehensive Plan, Parks, Open Space and Recreation Element:

Goal #4 – To develop, operate and maintain parkland and cultural and recreation facilities in a manner that is responsive to the site and the needs of the community.

Fiscal Impact

This action will obligate the City to a contract amount not to exceed \$175,000 plus applicable taxes, with Stardom Services, Inc. for tennis court cleaning at Robinswood Tennis Center. Upon satisfactory performance of the initial term, the City may execute two one-year renewal options.

These expenditures were anticipated, and sufficient funding exists within the 2021-2022 Structural Operations Budget.

OPTIONS

1. Adopt the Resolution authorizing the execution of a general services contract with Stardom Services, Inc. for tennis court cleaning at the Robinswood Tennis Center, with an initial term of three years and two one-year extension options, for a total contract amount not to exceed \$175,000, plus applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS

Proposed Resolution No. 10150

AVAILABLE IN COUNCIL LIBRARY

Contract