



#### Areas where Commission is functioning well.

- Meeting facilitation by Chair/Vice Chair and welcoming feel of meetings to the community
- Commissioners are well prepared and have consistent attendance
- Allocation of time between Commission discussion and Staff presentations
- Good questions and comments from Commission
- Respect amongst Commissioners, and appreciation/respect of Staff
- Moving policy decisions through the process



#### **Improving Commission interaction.**

- Commissioners could be more concise and clear
- Chair could provide clarity about Commission "ask" information only, direction, action
- Commission should have one round of providing feedback; additional comments should be asked of Commission as a whole
- Better understanding of Commission role as advisory body to Council
- Improvement relating to applying legislative decision criteria
- More discussion of nuances on policy recommendations



#### More effective staff support for Commission.

- Develop a public bulletin board
- Stronger onboarding program and more information about CPA and LUCA processes
- Provide balanced perspective of policy choices
- Workflow of topics moving forward to the Commission
- Staff should remind the Commission of their role as an advisory body



#### Improving interaction with the community.

- Efforts to get more diverse community involvement
- Use of social media and online surveys
- Public bulletin board for questions raised to be answered
- High school intern program for high school students to provide the Commission with perspectives
- Commission's role relative to guiding community outreach as a forum for receiving public comment



# Areas for improvement relating to the overall Commission function and interactions.

- Commission is functioning at a very high level
- Commission should be more aware of their role as an advisory body
- Utilize onboarding materials and training opportunities
- Ensure Commissioners participating remotely have the same opportunity for participation in the discussions
- Focus on policy level issues tied to Comprehensive Plan and LUCA's