

Action

Tuesday, February 7, 2023

Bellevue Arts Commission

1E-109 or Zoom Meeting

City of Bellevue, WA

ARTS COMMISSION BYLAWS

At today's meeting, staff will present an overview of the Arts Commission bylaws and City Code ahead of a motion to amend the Bylaws.

Motion: A motion to amend Article 5, Item A of the Arts Commission Bylaws.

Bylaw/Code Support: This item is presented to the Commission as it is included in 3.56.050 of the Bellevue City Code: "The commission shall adopt bylaws and procedures not inconsistent with any requirements established in the Bellevue City Code for the conduct of its meetings and hearings, setting of times of hearings, and giving of notice to the public."

BACKGROUND

The Bellevue Arts Commission is governed by two documents:

- 1) Bellevue City Code 3.56 and
- 2) The Bylaws of the Arts Commission.

Together, these documents are what legally guide the Arts Commission in their work and outline the powers and duties of the commission, as well as the limitations. Staff will review the powers and duties of the commission, as well as the limitations, at this meeting.

MEETING TIME

Article 5, Item A of the Arts Commission Bylaws sets the time and day of the month for regular Arts Commission Meetings, and are included below for reference:

ARTICLE V - MEETINGS

Public notice of meetings of or hearings before the Commission shall be provided as required by law. Noticing of special meetings and public hearings is provided by the Deputy City Clerk.

- A. Regular meetings. *The regular meetings of the Arts Commission shall be held at 4:30 pm on the first Tuesday of each month; unless there is critical or time-sensitive work, the Commission may recess for either the month of August or December.*

Regular or continued meetings that fall on a holiday shall be rescheduled by the Commission.

To align with other Commissions, staff proposes changing the current meeting time and day of the month. This change would allow the Commission to meet in City Hall Room 1E-113, a room equipped for Commission meetings, including microphones, hybrid meeting technology, and space for the public. Options for new meeting times include:

- 1st Wednesday
- 3rd Wednesday
- 3rd Thursday
- 4th Tuesday
- 4th Thursdays

Below is a Schedule for room 1E-113 noting the dates and times other commissions meet. The blank squares are available times for the room.

	Monday	Tuesday	Wednesday	Thursday	Friday
1 st	X	6 pm		6:30 pm	X
2 nd	X	6 pm	6:30 pm	6:30 pm	X
3 rd	X	6 pm			X
4 th	X		6:30 pm		X

OPTIONS

Option 1: The Commission motions to amend Article 5, Item A of the Arts Commission Bylaws to reflect a new meeting time, to be determined tonight.

Option 2: The Commission elects not to amend the bylaws and continue meeting at the same time in 1E-109 or a similar room in City Hall.

ATTACHMENTS

Attachment B: Bellevue City Code Chapter 3.56: Arts Commission

Attachment C: Bylaws of the Arts Commission

STAFF CONTACT

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