

CITY COUNCIL REGULAR SESSION

Ordinance to increase the threshold for administrative approval by amending Bellevue City Code Chapters 4.28 Procurement, 4.30 Real Property Acquisition and Leasing, and 4.32 Sale of City Property.

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EXECUTIVE SUMMARY

At the February 13 Study Session, Council directed staff to prepare a final ordinance to increase the threshold for administrative approval at a future meeting. This Ordinance amends Bellevue City Code Chapters 4.28 Procurement, 4.30 Real Property Acquisition and Leasing, and 4.32 Sale of City Property.

RECOMMENDATION

Move to adopt Ordinance No. 6728

BACKGROUND/ANALYSIS

On February 13, Council reviewed the proposed revisions that staff recommended to Bellevue City Code Chapters 4.28, 4.30 and 4.32. Following discussion, Council directed staff to prepare a final Ordinance for approval.

The proposed revisions would increase the threshold for administrative approval to \$350,000 for all procurement types that are set in Bellevue City Code and for Real Property acquisitions. The specific changes to code, which include supporting revisions to clarify administrative authority, are described in the table included as Attachment A and shown in redline form in Attachment B, both of which were previously included as attachments to the February 13 Study Session agenda memo.

POLICY & FISCAL IMPACTS

Policy Impact

State law, City Code, and City policies relating to procurement: The City's procurement practices are guided by state law (RCW 39.04, RCW 35.23.352, and RCW 25.22.620), City Code (BCC 4.28), and the City's Procurement Policy and are intended to ensure the City's contracting processes are open, fair, transparent, competitive, and provide the best value for citizens. This combination of law and policy is intended to support the City in the execution of its mission through continued adherence to best practices in procurement to ensure appropriate oversight and competitive pricing.

State law, City Code, and City policies relating to real property: The City's real property practices are guided by state law (RCW 8.26, 35A.79, and 35.94), City Code (BCC 4.30 and 4.32), and the City's Real Property Acquisition and Relocation Assistance Procedures.

Fiscal Impact

There is no fiscal impact associated with modifying the proposed Bellevue City Code. While not having a direct fiscal impact, the proposed changes, if adopted, would provide operational efficiencies, streamline the procurement process, and reduce the amount of staff and Council time spent approving bids, contracts and real property transactions. The indirect savings would be spread across the organization.

OPTIONS

1. Adopt the Ordinance to increase the threshold for administrative approval by amending Bellevue City Code Chapters 4.28 Procurement, 4.30 Real Property Acquisition and Leasing, and 4.32 Sale of City Property.
2. Do not adopt the Ordinance and provide alternative direction to staff.

ATTACHMENTS

- A. Table Detailing Proposed Changes
- B. Bellevue City Code Chapters 4.28, 4.30, and 4.32 with proposed changes in redline
Proposed Ordinance No. 6728

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N/A