

July 06, 2015

CITY COUNCIL AGENDA MEMORANDUM

SUBJECT

Resolution No. 8938 authorizing execution of a purchase agreement with Northwest Manufacturing & Distribution Inc., in an amount not to exceed \$113,643.00 including Washington State sales and vehicle taxes, for the purchase of one Thermo-Lay hot asphalt and sanding machine truck for Transportation Department use.

FISCAL IMPACT

This agreement will obligate the City to pay \$113,643.00 including Washington State sales and vehicle taxes for the purchase of one 2015 Thermo-Lay, hot asphalt and sanding machine truck.

The source of funding for this purchase is the Mechanical Equipment Rental Fund (MERF) replacement account. The purchase of the equipment was planned within the 2015-16 Budget and sufficient funds exist in MERF for this purchase. Funds received from selling the surplus trucks will be deposited into the MERF replacement account.

STAFF CONTACT

Nora Johnson, Civic Services Director	452-4167
Todd Shepler, Fleet & Communications Administrator	452-2038
<i>Civic Services Department</i>	

Laurie Gromala, Assistant Director-Traffic Management	452-6013
Brian Breeden, O&M Maintenance Manager	452-4104
<i>Transportation Department</i>	

POLICY CONSIDERATION

Bellevue City Code

BCC Chapter 4.28 provides for a fair and transparent purchasing process.

City Practice

- Vehicles may be purchased utilizing other agencies' cooperative purchase agreements or through a formal bid process conducted by the City.
- Purchases in excess of \$90,000 require Council approval.

BACKGROUND

Civic Services Fleet and Communications Division supports service delivery to Bellevue's citizens by providing timely, cost-effective maintenance and asset management services to City departments. Fleet staff identifies and purchases vehicles that meet the operational needs of departments, and also evaluates when to replace vehicles based on life expectancy and maintenance costs.

This equipment is a key need for the ongoing maintenance and repair of the City's 1,072 lane miles of asphalt concrete pavement. Managing the roadway surface in good condition improves customer safety and reduces traffic incidents and damage claims. Roadway maintenance and repair tasks extend the resources of the pavement management program by repairing spot failures

in otherwise sound pavement. This prolongs the life of the surrounding pavement by preventing water from entering through small failures and spreading the damage to larger sections of roadway.

Equipment Selection

Extensive product evaluations have been performed by representatives of the Transportation and Civic Services Departments for the hot asphalt and sanding machine truck. Two manufacturers were selected for a performance review: Thermo-Lay and Pro-Patch. The performance review criteria included: overall configuration, cab and chassis, safety features, fit and finish, maintenance costs, vendor response to warranty issues, and company stability. After this performance review process, it was determined that the Thermo-Lay hot asphalt and sanding machine truck best met the City's performance criteria and operational needs.

If approved, this purchase agreement would be awarded to Northwest Manufacturing & Distribution Inc. with a cost including taxes of \$113,643.00 for the Thermo-Lay hot asphalt and sanding machine truck. This purchase will utilize an interlocal agreement between the City and the City of Tacoma, which has a contract in place to purchase from Northwest Manufacturing & Distribution Inc.

EFFECTIVE DATE

If adopted, this Resolution becomes effective immediately.

OPTIONS

1. Adopt the Resolution authorizing execution of a purchase agreement with Northwest Manufacturing & Distribution Inc., in an amount not to exceed \$113,643.00 including Washington State sales and vehicle taxes, for the purchase of one Thermo-Lay hot asphalt and sanding machine for Transportation Department use.
2. Do not adopt the Resolution and provide alternative direction to staff.

RECOMMENDATIONS

Option 1.

MOTION

Move to adopt Resolution No. 8938 authorizing execution of a purchase agreement with Northwest Manufacturing & Distribution Inc., in an amount not to exceed \$113,643.00 including Washington State sales and vehicle taxes, for the purchase of one Thermo-Lay hot asphalt and sanding machine for Transportation Department use.

ATTACHMENTS

Quote with Vehicle Specifications

AVAILABLE IN COUNCIL DOCUMENT LIBRARY

Purchasing Agreement