

## **MEMORANDUM**

Date: July 13, 2015

To: Mayor Balducci and City Councilmembers

From: Myrna Basich, Assistant City Manager/City Clerk

Subject: Councilmember Robertson's absence

As you know, Councilmember Robertson missed the July 6 Council meeting and is anticipated to miss the July 13 meeting due to illness.

Since under state law (RCW 35A.12.060) a Councilmember shall forfeit his office if he/she fails to attend three consecutive regular City Council meetings without the absences having been excused by the Council, she has asked that her absences be excused.

Should you wish to take action tonight to excuse Councilmember Robertson's absences, following is suggested language:

I move to excuse Councilmember Robertson's absence from regular meetings of the City Council on July 6 and 13, subject to extension should she require further time for recovery.