

August 3, 2015

CITY COUNCIL AGENDA MEMORANDUM

SUBJECT

Resolution No. 8956 authorizing execution of a purchase agreement with Northend Truck Inc., in an amount not to exceed \$239,778.72, including Washington State sales and vehicle taxes, for the purchase of two Versalift utility bucket trucks for Transportation Department use in maintaining traffic signals and street lighting.

FISCAL IMPACT

This agreement will obligate the City to pay \$239,778.72, including Washington State sales and vehicle taxes, for the purchase of two Versalift utility bucket trucks.

The source of funding for this purchase is the Mechanical Equipment Rental Fund (MERF). The purchase of the equipment was planned within the 2015-16 budget and sufficient funds exist in MERF for this purchase. Funds received from selling the trucks being replaced will be deposited into MERF and contribute to the purchase of the new equipment.

STAFF CONTACT

Nora Johnson, Director, 452-4167

Todd Shepler, Fleet & Communications Administrator, 452-2038

Civic Services Department

Laurie Gromala, Assistant Director, 452-6013

Brian Breeden, Manager, O&M Division, 452-4104

Transportation Department

POLICY CONSIDERATION

Bellevue City Code:

- BCC Chapter 4.28 provides for a fair and transparent purchasing process.

City practice:

- Vehicles may be purchased utilizing other agencies' cooperative purchase agreements or through a formal bid process conducted by the City.
- Purchases in excess of \$90,000 require Council approval.

BACKGROUND

Civic Services Fleet and Communications Division supports service delivery to citizens of Bellevue by providing timely, cost-effective maintenance and asset management services to City departments. Fleet staff identifies and purchases vehicles that meet the operational needs of departments, and also evaluates when to replace vehicles based on life expectancy and maintenance costs.

These bucket trucks support the critical, time-sensitive maintenance of traffic signal equipment and street lighting. The trucks are used to maintain the City's approximately 200 traffic signals,

3,100 street lights, and 320 parking lot and building security lights at City facilities. They are an essential part of an efficient traffic signal and street lighting maintenance program.

Equipment Selection

A product/equipment evaluation was performed by a committee staffed by representatives from the Transportation and Civic Services departments in 2012. Three manufacturers were evaluated; Versalift, Altec, and Dur-A-Lift. Performance criteria included: overall configuration, equipment technology, industry standards, cab and chassis, safety features, fit and finish, maintenance costs, vendor response to warranty issues, and company stability. After this evaluation process, it was determined that the Versalift utility bucket truck best met the City's performance criteria, standardization criteria, and overall operational needs.

The City already has three Versalift utility bucket trucks in its fleet. Standardizing to Versalift will reduce the City's overall costs by eliminating the need for an additional purchase of different maintenance equipment and technology and the associated cost of training staff on its use and maintenance.

If approved, this purchase agreement would be awarded to Northend Truck Inc., with an average per unit cost including taxes of \$119,889.36. This purchase will utilize an interlocal agreement between City of Bellevue and City of Seattle, which has a contract in place to purchase from Northend Truck Inc. The City has benefitted from this cooperative purchasing arrangement with City of Seattle for many years.

EFFECTIVE DATE

If adopted, this Resolution becomes effective immediately.

OPTIONS

1. Adopt the Resolution authorizing execution of a purchase agreement with Northend Truck Inc., in an amount not to exceed \$239,778.72, including Washington State sales and vehicle taxes, for the purchase of two Versalift utility bucket trucks for Transportation Department use in maintaining traffic signals and street lighting.
2. Do not adopt the Resolution and provide alternative direction to staff.

RECOMMENDATIONS

Option 1.

MOTION

Move to adopt Resolution No. 8956 authorizing execution of a purchase agreement with Northend Truck Inc., in an amount not to exceed \$239,778.72, including Washington State sales (WSST) and vehicle taxes, for the purchase of two Versalift utility bucket trucks for Transportation Department use in maintaining traffic signals and street lighting.

ATTACHMENTS

Proposed Resolution No. 8956

AVAILABLE IN COUNCIL DOCUMENT LIBRARY

Quote with Vehicle Specifications

Purchasing agreement