

CITY COUNCIL AGENDA MEMORANDUM

SUBJECT

Resolution No. 9007 authorizing the execution of a three-year contract with Siemens for Fire Alarm and Sprinkler System Testing and preventive maintenance services at City Hall, with a two-year renewal option, in an amount not to exceed \$142,260, plus WSST.

FISCAL IMPACT

This action obligates the City to pay the contracted amount of \$70,356, plus Washington State sales tax (WSST) to Siemens for Fire Alarm and Sprinkler System Testing and preventive maintenance services at City Hall from January 1, 2016 through December 31, 2018, with a contingency fund of \$15,000 over the initial three-year period for unexpected repairs or component replacement. This contract also includes a renewal option for an additional two years through the end of 2020 for the added contractual obligation of \$46,904, plus WSST, and would include another \$10,000 contingency fund for unexpected/uncovered component failure. The total 5-year obligation would be in an amount not to exceed \$142,260, plus WSST.

The first year of this expenditure is accommodated within the 2015-16 Facilities Services Fund budget. Funding for the second and third year of the initial term will be included in the 2017-18 Facilities Services Fund budget process. If exercised, the two-year renewal term will be funded within the 2019-20 budget cycle.

STAFF CONTACT

Nora Johnson, Director, 452-4167
John Koffley, Facilities Manager, 452-6153
Civic Services Department

POLICY CONSIDERATION

City Purchasing policies:

Bellevue Contracting Policy section 5.3 requires City Council approval for General Services Contracts in excess of \$90,000.

BACKGROUND

This contract shall provide for service on three systems; fire alarm, sprinkler and clean agent at Bellevue City Hall. Annual maintenance is performed on over 300 electronic smoke detector components during weekend quarterly maintenance. The sprinkler system covers the entire facility including seven levels of parking garages. Sprinkler valves and monitoring switches are exercised annually. The two clean agent gas systems protecting the many servers which support Bellevue's extensive Information Technology Department (ITD) and NORCOM computer technology systems shall receive maintenance twice a year. The service shall insure the three fire protection systems are maintained and operated correctly as required by the Bellevue Fire Department and State Fire Code.

An extensive RFP process was performed for this contract to identify the most qualified and cost effective vendor to provide service for the Fire Protection System at City Hall. Two companies submitted proposals in response to the RFP. The following table reflects the cost proposals (without sales tax) submitted with each firm's proposal:

<u>Vendor</u>	<u>\$2016</u>	<u>\$2017</u>	<u>\$2018</u>	<u>\$2019</u>	<u>\$2020</u>	<u>\$Total</u>
1. Siemens	23,452	23,452	23,452	23,452	23,452	\$117,260
2. Northwest Fire	27,773	27,773	27,773	28,000	28,000	\$139,092

Both vendors met all the evaluation criteria for experience, references, professional skills, and a proven work history with the City. Siemens was selected for these qualifications as well as the lowest cost proposal.

EFFECTIVE DATE

If approved, this Resolution becomes effective immediately upon Council adoption.

OPTIONS

1. Adopt the Resolution authorizing the execution of a three-year contract with Siemens for Fire Alarm and Sprinkler System Testing and preventive maintenance services at City Hall, with a two-year renewal option, in an amount not to exceed \$142,260, plus WSST.
2. Do not adopt the Resolution and provide alternative direction to staff.

RECOMMENDATION

Option 1.

MOTION

Adopt Resolution No. 9007 authorizing the execution of a three-year contract with Siemens for Fire Alarm and Sprinkler System Testing and preventive maintenance services at City Hall, with a two-year renewal option, in an amount not to exceed \$142,260, plus WSST.

ATTACHMENTS

Proposed Resolution No. 9007

AVAILABLE IN COUNCIL DOCUMENT LIBRARY

Contract for City Hall Fire alarm system testing and maintenance