

CITY COUNCIL AGENDA MEMORANDUM

SUBJECT

Resolution No. 9059 authorizing execution of a five-year general services contract with MoveFree Academy, for parkour/movement instruction at the South Bellevue Community Center.

FISCAL IMPACT

This contract will obligate the City in an amount not to exceed \$400,000 over five years expiring February 21, 2021. This contract is fully recovered by program user fees. Under the terms of the contract, total revenues received are split between the contractor (60%) and the City (40%) for parkour/movement instruction. As an existing program, funding for this contract has already been included in the 2015-2016 budget. Funding for future years will be included as part of the biennial budget process.

STAFF CONTACTS

Shelley Brittingham, Assistant Director, 452-5213
Brad Bennett, Program Manager, 452-2813
Joan Perugini, Fitness Supervisor, 452-4240
Parks & Community Services Department

POLICY CONSIDERATION

Bellevue City Code:

City Code 4.28 provides for the fair and equitable treatment of persons in the purchasing process. Because the total amount of the contract exceeds \$90,000, Council approval is required.

BACKGROUND

South Bellevue Community Center has been in operation since December 2005, with an emphasis on health and fitness. Parkour/movement instruction has become a popular non-competitive fitness activity offered for youth ages 5-16. MoveFree Academy and the parkour program currently serves over 50 participants per month. Some participants have participated in parkour classes for up to 3 years and choose to participate at SBCC specifically for parkour as a fitness alternative to competitive team sports. Parkour classes continue to grow in size and number each year with additional summer camps offered as an opportunity for parents to enroll their children during their workday. The past contract was written for a 4-year term but their continued success and growth has exceeded their current contract amount. For the purpose of instructor continuity, efficiencies, and because of no interest from four other parkour program vendors, a five-year contract is requested with this contractor.

CONTRACTOR SELECTION

Consistent with City contracting policy for general services, staff sought out any providers listed on the Shared Regional Roster for Recreation Services. None were available. Therefore, parkour/movement vendors listed in the greater Seattle area received email notification that the City was seeking qualified parkour/movement instruction for the program at South Bellevue Community Center.

Our current contractor, MoveFree Academy, was the only candidate to express interest. Therefore, staff is requesting approval to execute this contract.

EFFECTIVE DATE

If adopted by Council, this Resolution will become effective immediately. The effective date of this contract will be February 22, 2016 through February 21, 2021.

OPTIONS

1. Adopt the Resolution authorizing execution of a five-year general services contract with MoveFree Academy for parkour/movement instruction at the South Bellevue Community Center.
2. Do not adopt the Resolution and provide alternative direction to staff.

RECOMMENDATION

Option 1.

MOTION

Move to adopt Resolution No. 9059 authorizing execution of a five-year general services contract with MoveFree Academy, in an amount not to exceed \$400,000, for parkour/movement instruction at the South Bellevue Community Center.

ATTACHMENT

Proposed Resolution No. 9059

AVAILABLE IN COUNCIL DOCUMENT LIBRARY

Copy of Contract