

CITY COUNCIL AGENDA MEMORANDUM

SUBJECT

Resolution No. 9098 authorizing execution 1) a five year Professional Services Agreement with annual automatic renewals thereafter unless either party gives ninety (90) days' notice with Journal Technologies, Inc. for the Bellevue Parks & Community Services Probation Case Management System; and 2) a five year license and maintenance agreement with annual license and maintenance fees of \$50,000, plus annual increases, if any, in the license and maintenance fees capped at the CPI-U. The total cost is an amount not to exceed \$474,845, not including CPI increases.

FISCAL IMPACT

This agreement obligates the City to an amount up to \$474,845 (including Washington State Sales Tax) for the purchase of the software licenses, implementation, maintenance and support for five years. This amount includes a contingency for change orders of no more than \$36,000. This total amount of \$474,845 includes the license and maintenance fees of \$50,000 annually but does not include the additional annual license and maintenance fee increase, if any, capped at CPI-U. This agreement was anticipated and will be fully funded from application reserves in the Information Technology Fund (No. 5270).

STAFF CONTACTS

Greg Bockh, Probation Manager, 452-7191
Angela Ferguson, Administrative Supervisor, 452-4180
Parks & Community Services Department

Sabra Schneider, Chief Operations Officer, 452-4890
Information Technology Department

POLICY CONSIDERATION

Should the City Council authorize the City Manager to execute an agreement with Journal Technologies, Inc. to purchase, implement and maintain a Probation Case Management System to be utilized by Bellevue Parks & Community Services, as well as, authorize the City Manager or his designee, to execute future change orders?

BACKGROUND

The City's Parks & Community Services, Finance, and Information Technology Departments have been working together to purchase and implement a new Probation Case Management System. The City currently uses the Intuitive Corrections Management System (ICM) for defendant's case management, but the outdated system was a customized application that has long out-lived its useful life, and needs constant monitoring and repairs.

With a population of close to 1,000 offenders, probation and electronic home detention represents the largest and most cost-effective alternative to incarceration. The City's Probation Division saves the City over \$200,000 per year in jail costs and generates annual revenue in excess of \$200,000. A competitive RFP process was completed and the City has selected the eProbation product of Journal Technologies, Inc. as the preferred vendor. Based on a competitive review, the City found the eProbation Software to be most responsive to the business

needs of our Probation Division. eProbation meets the customer service needs of our defendants and provides the technological functionality to effectively manage a complex judicial system. The City of Bellevue will partner with King County to ensure our business processes are in alignment.

The proposed system will improve customer access to the City's Probation programs and information, as well as the City's ability to communicate with Federal, State and local governmental entities, through the interface process.

Other benefits of the proposed system include the following:

- ◆ Opportunity to partner with King County on probation and court business processes and interfaces.
- ◆ Improve internet self-service access to court date and payment information.
- ◆ Interface functionality from Outlook to better synchronize appointments and meetings.
- ◆ Improve accounts receivable tracking, aging, and collection through interface with the new Point Of Sale receipting system.
- ◆ Cutting edge technology platform for easier search and information entry process for volunteers and staff.

The proposed agreement includes software implementation, system configuration, interfaces, project management, employee training, and annual maintenance. Because change orders may be necessary before the agreement is completed, staff asks for the authority to enter into additional change orders that total no more than \$36,000. Having an agreement contingency will help minimize the time and cost involved in processing change orders, especially when many of them may be for very small dollar amounts.

EFFECTIVE DATE

If adopted by Council, this Resolution will become effective immediately. This agreement will commence on June 1, 2016.

OPTIONS

1. Adopt the Resolution authorizing execution 1) a five year Professional Services Agreement with annual automatic renewals thereafter unless either party gives ninety (90) days' notice with Journal Technologies, Inc. for the Bellevue Parks & Community Services Probation Case Management System; and 2) a five year license and maintenance agreement with annual license and maintenance fees of \$50,000, plus annual increases, if any, in the license and maintenance fees capped at the CPI-U. The total cost is an amount not to exceed \$474,845, not including CPI increases.
2. Do not adopt the Resolution and provide alternative direction to staff.

RECOMMENDATION

Option 1.

MOTION

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and maintenance fees of \$50,000, plus annual increases, if any, in the license and maintenance fees capped at the CPI-U. The total cost is an amount not to exceed \$474,845, not including CPI increases.

ATTACHMENT

Proposed Resolution No. 9098

AVAILABLE IN COUNCIL DOCUMENT LIBRARY

Copy of Agreement