

June 20, 2016

CITY COUNCIL AGENDA MEMORANDUM

SUBJECT

Resolution authorizing execution of a purchase agreement with NC Machinery, for the purchase of an excavator for the Utilities Department, in an amount not to exceed \$114,551.00, plus applicable Washington State sales tax.

FISCAL IMPACT

This agreement will obligate the City to pay \$114,551.00, plus applicable Washington State sales tax, for the purchase of an excavator. The purchase of the excavator was planned within the Council approved 2015-16 Utilities Asset Replacement Account budget. Sufficient funding exists for the purchase of this excavator. Additionally, funds received from the sale of the excavator being replaced will be deposited into the appropriate replacement account and contribute towards the purchase of the new equipment.

STAFF CONTACT

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<i>Civic Services Department</i>	

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POLICY CONSIDERATION

Bellevue City Code

- Bellevue City Code Chapter 4.28 – Provides for a fair and transparent purchasing process.
- Purchases in excess of \$90,000 require Council approval.

City Practice

- Vehicles/equipment may be purchased utilizing other agencies' cooperative purchase agreements or through a formal bid process conducted by the City.

BACKGROUND

Civic Services Fleet and Communications Division supports service delivery to Bellevue's citizens by providing timely, cost-effective maintenance and asset management services to City departments. Fleet staff identifies and purchases vehicles and equipment that meet the operational needs of departments, and also evaluates when to replace these vehicles and equipment based on life expectancy and maintenance costs.

Utilities Wastewater Division's current excavator, originally purchased in 2001, has met its useful life and is being replaced with a new excavator of similar size and enhanced functionality.

The Wastewater Division performs approximately one hundred pipe repairs per year involving excavations to repair pipes up to fourteen feet deep. Replacement of this asset is needed to address the risk of future frequent repairs, and downtime. In addition, the new machine will have the added feature of a swing boom to safely reach the deeper dig limits.

The City will purchase the excavator through the National Joint Powers Alliance (NJPA) purchasing agreement: Contract# 032515-CAT. The NJPA gives national purchasing power to over 50,000 member agencies which provides competitively solicited purchasing contracts under the guidance of the Uniform Municipal Contracting Law.

EFFECTIVE DATE

If adopted, this Resolution becomes effective immediately.

OPTIONS

1. Adopt Resolution authorizing execution of a purchase agreement with NC Machinery, for the purchase of an excavator for the Utilities Department, in an amount not to exceed \$114,551.00, plus applicable Washington State sales tax.
2. Do not execute agreement to purchase and provide alternative direction to staff.

RECOMMENDATIONS

Option 1.

MOTION

Move to adopt Resolution No. 9112 authorizing execution of a purchase agreement with NC Machinery, for the purchase of an excavator for the Utilities Department, in an amount not to exceed \$114,551.00, plus applicable Washington State sales tax.

ATTACHMENT

Proposed Resolution No. 9112

AVAILABLE IN COUNCIL DOCUMENT LIBRARY

Purchasing Agreement