

August 1, 2016

## CITY COUNCIL AGENDA MEMORANDUM

### **SUBJECT**

Ordinance amending the 2015-2021 Capital Investment Program (CIP) Plan to decrease the Interlocal Council Contingency Project (G-106) by \$198,274 and increase the East Link Analysis and Development Project (PW-R-159) by \$198,274 to fund the Fire Department Captain Liaison position in 2016.

### **FISCAL IMPACT**

Sound Transit has agreed to pay 50% of the cost to fund a Fire Department Captain Liaison for the East Link light rail project and associated Fire operational training expenditures from April 1 to December 31, 2016. During the adoption of the 2015-2016 Mid Biennium Budget, Council directed staff to place 100% of the funds needed to pay for these expenditures into G-106 a new CIP Interlocal Council Contingency project and to continue negotiations with Sound Transit regarding the position.

This Ordinance will amend CIP projects PW-R-159 East Link Analysis and Development and G-106 Interlocal Council Contingency, moving budget authority from G-106 to PW-R-159 and recognizes the revenue received from the Sound Transit tunnel contractor, Guy F. Atkinson Construction L.L.C. for the support of this position in the amount of 89,831.

	2016
<b><u>PW-R-159 East Link Analysis and Development</u></b>	
Adopted Mid Bi PW-R-159 Budget	\$ 1,344,176
PW-R-159 Budget Increase (Captain & Training)	198,274
<b>Amended PW-R-159 Budget</b>	<b>\$ 1,542,450</b>
<b><u>G-106 Interlocal Council Contingency</u></b>	
Adopted Mid Bi G-106 Budget	\$ 198,274
G-106 Budget Transfer to PW-R-159:	198,274
<b>Amended G-106 Budget</b>	<b>\$ -</b>

### **STAFF CONTACTS**

Mark Risen, Fire Chief  
*Fire Department*

452-6895

Maher Welaye, Engineering Manager  
*Transportation Department*

452-4879

### **POLICY CONSIDERATION**

Washington Administrative Code 296-305-05502, outlines the Safety Standards for Fire Firefighters, and requires employers to provide training, education and ongoing development for all members commensurate with those duties and functions that members are expected to perform.

## **BACKGROUND**

In May 2015, the City and Sound Transit entered into the Amended and Restated Memorandum of Understanding (MOU) regarding the East Link Light rail line in Bellevue. While Sound Transit has taken responsibility for emergency operations within the tunnel segment of the project, the impacts on the Fire Operations before, during and after construction were not addressed in the MOU. During the negotiations with Sound Transit, Fire provided a proposal that would enable the department to ensure that the entire light rail project can be successfully managed from a public safety perspective.

The proposal has two major components: 1) a full time Fire Captain position to act as a project liaison during the construction period; and, 2) \$50K-\$70K annual training costs for all Fire Department operations personnel to ensure compliance with training requirements of Washington Administrative Code 296-305-05502.

Duties and responsibility of the Fire Captain's position include:

- Fire permit, plan review, and construction liaison for the Sound Transit East Link project
- Oversee the development and delivery of required fire training activities associated with the project
- Verify and coordinate operational capabilities of the contractor supplied Tunnel Rescue Team
- Coordinate all functions of emergency operations for transit/construction related incidents
- Development of Incident Action Plans (IAPs) to handle any emergency at multiple construction sites throughout the City (street level rail, elevated rail and tunnel); and,
- Development of response protocols for Fire personnel responding to the site including the identification of Best Practices, update of Standard Operating Procedures, etc

Funding for this proposal was discussed during the 2015-2016 Mid-Biennium in November 2015. During their deliberations Council chose to delay the final funding decision due to pending negotiations with Sound Transit. Continued negotiations with Sound Transit have resulted in an agreement to split the cost of the position and associated operations training costs 50%/50% for 2016. City staff will continue to work with Sound Transit to evaluate the effectiveness of the position and training. Pending the outcome of the evaluation, a plan may be developed to fund the expenditures for the remaining years of the Sound Transit East Link light rail project.

## **EFFECTIVE DATE**

If adopted, this Ordinance becomes effective on August 11, 2016.

## **OPTIONS**

1. Adopt the Ordinance amending the 2015-2021 Capital Investment Program (CIP) Plan to decrease the Interlocal Council Contingency Project (G-106) by \$198,274 and increase the East Link Analysis and Development Project (PW-R-159) by \$198,274 to fund the Fire Department Captain Liaison position in 2016.
2. Do not approve the Ordinance and provide alternative direction to staff.

## **RECOMMENDATIONS**

Option 1.

## **MOTION**

Move to adopt Ordinance No.6305 amending the 2015-2021 Capital Investment Program (CIP) Plan to decrease the Interlocal Council Contingency Project (G-106) by \$198,274 and increase the East Link Analysis and Development Project (PW-R-159) by \$198,274 to fund the Fire Department Captain Liaison position in 2016.

## **ATTACHMENTS**

- A. CIP PW-R-159 East Link Financial Plan
- B. Proposed Ordinance No. 6305