

## CITY COUNCIL AGENDA MEMORANDUM

### **SUBJECT**

Resolution authorizing execution of a Purchase Order with Presidio for the replacement of systems that handle network load balancing and secure remote access, in an amount of \$124,458.32, plus the additional amounts for taxes and shipping charges.

### **FISCAL IMPACT**

This action authorizes the purchase of replacement load balancing and secure remote access equipment. The total one-time cost is \$124,458.32 for equipment. Presidio estimates shipping to be \$250.00 and taxes to be \$13,557.29.

\$60,000 of this expenditure was anticipated and planned for within the ITD Computer Replacement Fund, the additional \$78,266 is required to meet new mandated security requirements and will be funded through the ITD 2016 operating fund.

### **STAFF CONTACTS**

Sabra Schneider, Interim Chief Information Officer, 452-4890

David Kelly, IT Manager, 452-7195

*Information Technology Department*

### **POLICY CONSIDERATION**

City of Bellevue ITD Equipment Replacement Reserves Management Roles and Responsibilities Policy and Management:

- Replacement reserves are established to anticipate and plan for replacement of the City's technology investments in hardware and software. Equipment reserves will be used to fund asset replacement for technology equipment and software, according to the replacement schedule, and to meet emergency needs, as necessary. The goal of the ITD equipment replacement program is to ensure there are funds available to ensure just-in-time replacement of technology equipment, thereby ensuring uninterrupted service delivery to our customers and providing a path to stay current with the technology needs of the organization.

City Purchasing Policies:

- BCC Chapter 4.28 provides for the fair and equitable treatment of persons in the purchasing process.
- Purchase contracts in excess of \$90,000 require Council approval.
- This purchase is being made through a master contract with the Western States Contracting Alliance which meets the City's competitive bidding requirements and provides the terms and conditions governing the purchase order.

### **DIRECTION NEEDED FROM COUNCIL**

    X     Action

### **BACKGROUND**

This network security equipment ensures a high level of reliability and access to citizen-facing web sites and provides for secure remote access to City applications for staff and vendors. This is both a

replacement and an upgrade in order to meet recent changes in the 2016 CJIS (Criminal Justice Information System) compliancy and security standards. These standards are mandatory for remote access by Police and Probation personnel to systems which store and process criminal justice information. In addition, this upgrade help make remote access more secure for all users, which is a critical step in our mobile workforce initiative.

The vendor selection process and contract have been reviewed by the City Attorney's Office and the Finance Department to ensure that all contracting and competitive purchasing policies have been followed.

#### **EFFECTIVE DATE**

If approved by Council, this Resolution becomes effective immediately upon Council adoption.

#### **OPTIONS**

1. Adopt Resolution authorizing execution of a Purchase Order with Presidio for the replacement of systems that handle network load balancing and secure remote access in an amount of \$124,458.32 (for equipment), plus the additional amounts for taxes and shipping charges.
2. Do not adopt the Resolution and provide alternative direction to staff.

#### **RECOMMENDATION**

Option 1.

#### **MOTION**

Move to adopt Resolution No. 9137, authorizing execution of a Purchase Order with Presidio for the replacement of systems that handle network load balancing and secure remote access in an amount of \$124,458.32 (for equipment), plus the additional amounts for taxes and shipping charges.

#### **ATTACHMENTS**

Proposed Resolution No. 9137