



DATE: April 25, 2018

TO: Chair Barksdale and Planning Commission Members

FROM: Terry Cullen, AICP, Comprehensive Planning Manager, tcullen@bellevuewa.gov, 452-4070, *Planning & Community Development Department*

SUBJECT: Quarterly Check-in Q1Y18

DIRECTION NEEDED FROM PLANNING COMMISSION

- Action
- Discussion
- X** Information

The Planning Commission, City Council Liaison and City Staff conduct a quarterly check-in to discuss progress on current initiatives, future ones and other related matters. This is the quarterly check-in for the first quarter, January 1 to March 31, 2018. This agenda item is for information only and no action is required.

BACKGROUND

One of the outcomes of the Planning Commission's annual retreat held on September 30, 2015 was the decision to hold a quarterly check-in to include the Planning Commission and City staff. Mayor John Chelminak, Planning Commission Chair Jeremy Barksdale, Vice-Chair Anne Morisseau, Planning & Community Development Director Mac Cummins and Comprehensive Planning Manager Terry Cullen met April 6, 2018 at City Hall to discuss items related to the quarterly check-in.

BY THE NUMBERS

The Planning Commission held five (5) meetings in the first quarter of 2018. (January 10, 24, February 28, March 14 and 28). Two special meetings (attendance optional) were held February 09 and March 31 to conduct a walking tour of the East Main Transit Oriented District, a project currently under study by the Planning Commission. The regularly scheduled meeting for February 14 was canceled because of a lack of quorum.

Business conducted in these meetings included: interim officer elections, nine (9) study sessions, two (2) walking tours and no (0) public hearings.

<u>Agenda Item</u>	<u>Meeting Date</u>	<u>Subject</u>	<u>Location</u>
Study Session (3)	January 10	-East Main Transit Oriented District Plan & Code Amendments -Planning Commission Guiding Principles -Draft 2018 Work Program	City Hall
Study Session (1)	January 24	-The Plan Amendment Process	City Hall
Special Meeting	February 09	-East Main Transit Oriented	Proposed East Main

		District walking tour	Transit Oriented District
Study Session (2)	February 28	-Interim 2018 Officer Elections --East Main Transit Oriented District Plan & Code Amendments -Planning Commission Guiding Principles	City Hall
Study Session (1)	March 14	-Introduction of 2018 Privately Initiated Comprehensive Plan Amendments	City Hall
Study Session (2)	March 28	-Minor Conformance Code Amendments – Downtown & Eastgate -East Main Transit Oriented District Plan & Code Amendments	City Hall
Special Meeting	March 31	-East Main Transit Oriented District walking tour	Proposed East Main Transit Oriented District

The Planning Commission made no recommendations to City Council during this reporting period.

OTHER BUSINESS

Stephanie Walter, former Planning Commission Chair, resigned her position January 9, 2018. Interim officer elections were held February 28, 2018 for the balance of officer terms through July 31, 2018. Then Vice Chair Jeremy Barksdale was elected Chair necessitating an election for a Vice-Chair. Commissioner Anne Morisseau was elected Vice Chair for this interim period.

City Council approved the appointment of Mohammad Malakoutian on December 11, 2017 to fill the position vacated by former Commissioner Michelle Hilhorst earlier in 2017. Commissioner Malakoutian was seated January 10, 2018.

City Council approved the appointment of Radhika Moolgavkar on February 26, 2018 to fill the position vacated by former Planning Commissioner Stephanie Walter earlier in 2018. Commissioner Moolgavkar was seated February 28, 2018.

All positions on the Planning Commission are filled and this has contributed to fewer meetings being canceled due to lack of quorum. To date this year, only one (1) meeting has been canceled for this reason (February 14, 2018).

LOOKING AHEAD

- Items that are confirmed, or likely to be coming, for the Planning Commission in the second quarter of 2018 (April 01 to June 30) include:
 - Study Sessions, Public Hearings and Recommendations to City Council – Threshold Review for the 2018 privately initiated comprehensive plan amendments (June 2018).
 - Public Hearing – Minor conformance code amendments-Eastgate and Downtown (May

2018).

- Study Sessions – East Main Transit Oriented District Plan and Land Use Code Amendments (May 2018)
- Study Sessions – Grand Connection Design Guidelines plan amendment (April and May 2018)
- 2018/2019 Officer Elections (June 2018)

The next quarterly check-in is planned for the July 25, 2017 Planning Commission meeting.