

LUCA Memory Book

The following matrix represents a compilation of the questions asked by the City Council during its review of the Homeless Services Land Use Code Amendment (LUCA), and requests made of staff. Questions not related to the LUCA will be tracked separately. The chart is ordered by the date the question or request was initially raised. In addition, each question includes identification of the requestor, as well as the date of resolution or anticipated further discussion.

QUESTIONS AND FOLLOW-UP REQUESTS	REQUESTOR	TARGET DATE FOR DISCUSSION/RESOLUTION
Received since the May 7 City Council Study Session		
1. Add clarification that a Development Agreement is required to follow the same process as a Conditional Use Permit with a public hearing before the City Council. (LUC 20.20.455.D)	Chelminiak (Att. E.2)	<i>Direction Requested After Public Hearing</i> Based on Council discussion May 7, the DA permit option will remain in public hearing draft of the LUCA as currently drafted. Council to provide final direction and any necessary clarifications following the Public Hearing.
2. Increase public notice radius from 500-foot radius to 600-foot radius to align with Temporary Encampment provisions and expand type of public notice provided. (LUC 20.20.455.E.2 and 20.20.455.H.2.a and b)	Chelminiak (Att. E.2)	<i>Direction Requested May 21st</i> Council requested expansion to 600-foot radius on May 7 th . Added to May 21 st Draft LUCA. Should the mailing radius be expanded beyond 600 feet and should notice types be expanded?

QUESTIONS AND FOLLOW-UP REQUESTS	REQUESTOR	TARGET DATE FOR DISCUSSION/RESOLUTION
3. Requested modification to Code of Conduct relating to entry into surrounding properties and removal for disruptive behavior. (LUC 20.20.455.F.2.f)	Chelminiak (Att. E.2)	<i>Direction requested May 21st</i> Code of Conduct provisions were revised in response to Council discussion. Were Council interests captured, and should suggested edits be incorporated into the Public Hearing Draft LUCA?
4. Revise Good Neighbor Agreement (GNA) Advisory Committee member composition provisions. (LUC 20.20.455.G.2.b)	Chelminiak (Att. E.2)	<i>Direction requested May 21st</i> GNA Advisory Committee Member Composition was revised in response to Council discussion. Were City Council interests regarding Member Composition adequately captured, and should suggested edits be incorporated into the Public Hearing Draft LUCA?
5. Add to the Public Hearing Draft LUCA a requirement to separate Homeless Services Uses from Single Family Land Use Districts. (LUC 20.20.455.I.4)	Chelminiak (Att. E.2)	<i>Direction requested May 21st</i> Should Homeless Services Uses be required to maintain a separation distance (or buffer) from residential Land Use Districts?
6. Add to the Public Hearing Draft LUCA a requirement that people seeking access to a permanent shelter consent to a warrant search. (LUC 20.20.455.F.2.g.v)	Chelminiak (Att. E.2)	<i>Direction requested May 21st</i> Should the registered sex offender background checks be expanded to include warrants? Note: Additional legal advice regarding this question provided in separate confidential memo to the City Council.

QUESTIONS AND FOLLOW-UP REQUESTS	REQUESTOR	TARGET DATE FOR DISCUSSION/RESOLUTION
7. Do not add any a requirement to separate Homeless Services Uses from Single Family Land Use Districts. (LUC 20.20.455.I.4)	Robinson	Direction requested May 21st Should Homeless Services Uses be required to maintain a separation distance (or buffer) from residential Land Use Districts?
8. Increase public notice radius from 500-foot radius to 1,000-foot radius. (LUC 20.20.455.E.2 and 20.20.455.H.2.a and b)	Robinson	Direction Requested May 21st Council requested expansion to 600-foot radius on May 7 th . Added to May 21 st Draft LUCA. Should the mailing radius be expanded beyond 600 feet?
9. Require Operator to develop and implement a Community Service Program for occupants of a Homeless Services Use to participate in.	Robinson	Direction Requested May 21st Should a Community Services Program be required of the Operator and occupants of a Homeless Services Use?
10. Safe Injection Sites should not be permitted as a component of a Supportive Service.	Robinson	Direction requested May 21st Should the citywide Safe Injection Site prohibition contained in LUC 20.10.410 be referenced in the Public Hearing Draft LUCA? Note: Additional legal advice regarding this question provided in separate confidential memo to the City Council.
May 7, 2018 City Council Study Session		
1. Avoid using homelessness as noun. "The homeless" should be referred to as "Persons experiencing homelessness."	Zahn	RESOLVED Vision Alignment Edits provided to convey City Vision that homelessness is rare, brief and one time. Added to May 21st Draft LUCA

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2. Add “vehicles” to the list of places not meant for human habitation in the definition of Homelessness. (LUC 20.20.455.C.2.d)	Robertson Nieuwenhuis	RESOLVED Council requested change. Added to May 21 st Draft LUCA
3. Prohibit Safe Injection Sites (SIS) in definition of Supportive Services (LUC 20.20.455.C.2.i)	Robertson Nieuwenhuis	Direction requested May 21st Should the citywide Safe Injection Site prohibition contained in LUC 20.10.410 be referenced in the Public Hearing Draft LUCA? Note: Additional legal advice regarding this question provided in separate confidential memo to the City Council.
4. Occupancy Target (LUC 20.20.455.E.1.c and 20.20.455.F.2.a)	Robertson Nieuwenhuis	RESOLVED Errata – Clarification: Code drafting best practice to facilitate administration of occupancy requirement contained in LUC 20.20.455.I.3. Added to May 21 st Draft LUCA
5. Increase public notice radius from 500-foot radius to 600-foot radius to align with Temporary Encampment provisions. (LUC 20.20.455.E.2 and 20.20.455.H.2.a and b)	Robinson Chelminiak Robertson Nieuwenhuis Stokes	RESOLVED Council requested change. Added to May 21 st Draft LUCA
6. Encourage collection of personal information from occupants of Homeless Services Uses to maximize funding options (avoid requiring personal information to access uses). (LUC 20.20.455.F.2.e.v)	Robinson	Direction requested May 21st Should collection of personal information be encouraged, and incorporated into the Public Hearing Draft LUCA?

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7. Code of Conduct should be drafted to ensure that it is not construed as criminalizing homelessness. (LUC 20.20.455.F.2.f)	Chelminiak Stokes	<i>Direction requested May 21st</i> Code of Conduct provisions were revised in response to Council discussion. Were Council interests captured, and should suggested edits be incorporated into the Public Hearing Draft LUCA?
8. Should consent to a warrant search be included as part of the Security Plan for granting access to a permanent shelter? (LUC 20.20.455.F.2.g.v)	Robertson Nieuwenhuis	<i>Direction requested May 21st</i> Should the registered sex offender background checks be expanded to include warrants? Note: Additional legal advice regarding this question provided in separate confidential memo to the City Council.
9. GNA Advisory Committee Member Composition (LUC 20.20.455.G.2.b)	Lee Stokes Chelminiak Zahn Robertson Nieuwenhuis Robinson	<i>Direction requested May 21st</i> GNA Advisory Committee Member Composition was revised in response to Council discussion. Were City Council interests regarding Member Composition adequately captured, and should suggested edits be incorporated into the Public Hearing Draft LUCA?
10. Increase radius for resident and business participation in GNA Advisory Committee to 600 feet. (LUC 20.20.455.G.2.b.i)	Robertson Nieuwenhuis Chelminiak Stokes	<i>RESOLVED</i> Council requested change. Added to May 21 st Draft LUCA

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11. GNA Advisory Committee Meeting Attendance Expectations should apply to all members. (LUC 20.20.455.G.2.b.i(1))	Robertson Nieuwenhuis Robinson Stokes	<i>Direction requested May 21st</i> GNA Advisory Committee Member Expectations were revised in response to Council discussion. Were City Council interests regarding GNA Advisory Committee Member Expectations adequately captured, and should suggested edits be incorporated into the Public Hearing Draft LUCA?
12. Metrics for shelter success including security, sanitation and transition shelter clients out of homelessness should be added to the GNA Advisory Committee scope of work. (LUC 20.20.455.G.3)	Robertson	<i>Direction requested May 21st</i> Should the GNA Advisory Committee scope of work be expanded to require the development of metrics for shelter success in the Public Hearing Draft LUCA?
13. Add separation requirement prohibiting Homeless Services Uses from locating within 1,000 feet of any single family land use district (R-1 through R-30) or any K-12 school. (LUC 20.20.455.I.4)	Robertson Nieuwenhuis	<i>Direction requested May 21st</i> Should Homeless Services Uses be required to maintain a separation distance (or buffer) from residential Land Use Districts or schools?
14. Permitting Path: Development Agreement (DA) versus Conditional Use Permit (CUP). (LUC 20.20.455.E.4)	Chelminiak Robertson Nieuwenhuis Stokes Robinson Zahn	<i>RESOLVED</i> Based on Council discussion May 7, the DA permit option will remain in public hearing draft of the LUCA. Council to provide final direction following the Public Hearing.

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15. Provide Member Composition language from Group Home for Children Community Involvement Process (BCC 9.19)	Chelminiak	Information Request Only Language shaped GNA Advisory Committee Member Composition provisions for Draft LUCA. Code Link: http://www.codepublishing.com/WA/Bellevue/#!/Bellevue09/Bellevue0919.html#9.19
16. Add churches to the homeless shelter uses maps.	Chelminiak	Information Request Only To be provided May 21 st
17. Number of emergency calls to the Interim Shelter?	Chelminiak	Information Request Only 47 emergency medical responses to the men's shelter during the six-month operating period (11/1/17-4/30/18). For comparison, three prominent retirement facilities averaged between 70-80 calls during the same time frame.
18. Buffer analysis and potential sites for a homeless shelter uses mapping.	Stokes	Information Request Only To be provided on May 21 st
19. Costs of Conditional Use permits?	Lee	Information Request Only The City reviews between 6 and 12 CUPs per year. Over the last 5 years, the total cost of an issued CUP has ranged from \$5,000 to \$20,000 (this includes fees charged by all reviewing departments including Transportation, Utilities, Fire, Building, Land Use, and Clear and Grade). This cost range varies so widely due to differences in project size and complexity, level of public interest in a proposal, quality of application materials, and other distinguishing factors.

QUESTIONS AND FOLLOW-UP REQUESTS	REQUESTOR	TARGET DATE FOR DISCUSSION/RESOLUTION
April 23, 2018 City Council Study Session		
Maps to show land use districts where Homeless Shelter Uses would be permitted. (LUC 20.10.440)	Robertson	Information Request Only To be provided on May 21 st
Request for a Memory Book to memorialize Council requests and direction on the Draft LUCA	Robertson	Information Request Only Introduced on May 7 th and will be updated until Council adoption of the LUCA
Add Business representation to the Member Composition of the Good Neighbor Agreement Advisory Committee (LUC 20.20.455.G.2.b)	Robertson	RESOLVED Business representation was added to the member composition. Council will be asked to confirm on May 21 st that changes made to the Good Neighbor Advisory Committee process accurately reflect the interests discussed on May 7 th .
Does the Member Composition of the Good Neighbor Agreement (GNA) Advisory Committee provide adequate neighborhood representation with 5 residents who reside within 500 feet of a Homeless Services Use? (LUC 20.20.455.G.2.b)	Nieuwenhuis	Council direction requested May 21 Council will be asked to confirm on May 21 st that changes made to the Good Neighbor Advisory Committee process accurately reflect the interests discussed on May 7 th .
The LUCA should not use "Homeless" as a noun	Zahn	RESOLVED Vision Alignment Edits provided to convey City vision that homelessness is rare, brief and one time. Added to May 21st Draft LUCA

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Comparison of the CUP and the Development Agreement Processes	Robertson	<i>Information Request Only</i> Presented on May 7 th . Link to PowerPoint with permitting process flow chart: https://www.bellevuewa.gov/UserFiles/Servers/Server_4779004/File/Manager/May7-Shelter-LUCA-PP.pdf
Additional Council Study Session following the June 11 th Public Hearing to review public input	Robertson	Schedule progress to be reviewed during every Council meeting on the Shelter Permitting LUCA topic.