

June 4, 2018

## **CITY COUNCIL AGENDA MEMORANDUM**

### **SUBJECT**

Resolution authorizing execution of a purchase agreement with Sonsray Machinery, LLC for the purchase of one new Case 580N tractor loader backhoe for the Parks and Community Services Department Municipal Golf Course, in an amount not to exceed \$100,899.33 exclusive of applicable taxes.

### **FISCAL IMPACT**

This agreement will obligate the City to pay \$100,899.33 exclusive of applicable taxes, for the purchase of one new Case 580N tractor loader backhoe.

The source funding for this purchase is the Mechanical Equipment Rental Fund (MERF) replacement account. The purchase of the Case 580N tractor is planned and sufficient funding exists within the 2017-2018 MERF replacement budget for this purchase.

Funds received from the surplus sale of the existing tractor will be receipted back into the MERF replacement account and will contribute towards the purchase of the new equipment.

### **STAFF CONTACTS**

Laurie Leland, Interim Director, 452-4366

Tom Wall, Fleet and Communications Program Manager, 452-6019

*Civic Services Department*

Patrick Foran, Director, 452-5377

Shelley Brittingham, Assistant Director, 452-5213

*Parks and Community Services Department*

### **POLICY CONSIDERATION**

- Purchase contracts in excess of \$90,000 require City Council approval.
- Bellevue City Code chapter 4.28 provides for a fair and transparent purchasing process.
- Bellevue City Code section 4.28.150 provides for use of cooperative purchasing arrangements with other public agencies when the best interests of the City would be served thereby.

### **BACKGROUND**

The City of Bellevue Parks and Community Services Department maintains a 121 acre, 18 hole, par 71 golf course which includes a 46 stall driving range. The tractor being purchased is replacing the current tractor that has met its useful life and is an integral piece of equipment needed for daily maintenance of the City's municipal golf course.

Sonsray Machinery, LLC is the largest Case construction equipment distributor on the West coast and the only Case distributor in Western Washington with two locations located in Auburn and Marysville. The City has benefitted from using Sonsray Machinery, LLC for past purchases, maintenance, and repair for Case equipment the City currently owns. Sonsray Machinery, LLC ensures their technicians have extensive manufacturer training to perform warranty, diagnostic repairs, and mechanical repairs.

This purchase will utilize an interlocal agreement between the City of Bellevue and the National Joint Powers Alliance (NJPA) that has a contract in place to purchase from Sonsray Machinery, LLC. The City has benefitted from this cooperative purchasing arrangement for many years as it is a large consortium of public agencies and consequently obtains very competitive pricing.

### **EFFECTIVE DATE**

If approved, this Resolution becomes effective immediately upon Council adoption.

### **OPTIONS**

1. Adopt the Resolution authorizing execution of a purchase agreement with Sonsray Machinery, LLC for the purchase of one new Case 580N tractor loader backhoe for the Parks and Community Services Department Municipal Golf Course, in an amount not to exceed \$100,899.33 exclusive of applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

### **RECOMMENDATION**

Option 1

### **MOTION**

Move to adopt Resolution No. authorizing execution of a purchase agreement with Sonsray Machinery, LLC for the purchase of one new Case 580N tractor loader backhoe for the Parks and Community Services Department Municipal Golf Course, in an amount not to exceed \$100,899.33 exclusive of applicable taxes.

### **ATTACHMENTS**

Proposed Resolution No. 9146

### **AVAILABLE IN COUNCIL DOCUMENT LIBRARY**

- A. Proposal from Sonsray Machinery, LLC
- B. NJPA Contract Pricing Worksheet
- C. NJPA Signed Contract