

July 16, 2018

CITY COUNCIL AGENDA MEMORANDUM

SUBJECT

Resolution authorizing execution of a four-year Professional Services Agreement with HWA GeoSciences, Inc., to provide quality assurance materials testing and inspection services for Transportation federal-aid projects, in the amount not to exceed \$800,000, plus all applicable taxes, with an option to extend the contract for an additional year for \$200,000, plus all applicable taxes, with the same terms and conditions.

FISCAL IMPACT

This action will obligate the City to a maximum of \$800,000, plus all applicable taxes, with HWA GeoSciences, Inc., to provide quality assurance materials testing and inspection services for Transportation's federal-aid projects. The contract is for a four-year term with an option to extend the contract for an additional year and \$200,000, plus all applicable taxes, with the same terms and conditions, if needed. Sufficient funds exist in the 2017-2023 Capital Investment Program (CIP) through the individual Transportation CIP project budgets to fund these services.

STAFF CONTACTS

David Berg, Department Director, 452-6468

Ron Kessack, Deputy Director, 452-4631

Mike Mattar, Capital Projects Manager, 452-4318

Paul Krawczyk, Senior Project Manager, 452-7905

Transportation Department

Nav Otal, Department Director, 452-2041

Linda De Boldt, Assistant Director of Engineering, 452-4625

Abe Santos, Project Manager 452-6456

Utilities Department

POLICY CONSIDERATIONS

Bellevue City Code 4.28.030(B)(1):

The City has promulgated policies, standards, and operational procedures that support open, fair, and transparent procurement of goods and services in accordance with all applicable laws. Such policies, standards and procedures may define the levels of authority pertaining to review and approval of contract change orders and shall be followed by all City departments.

BACKGROUND

The Transportation Department uses contracts to supplement City forces providing quality assurance materials testing and inspection services on CIP projects. Current contracts did not include language required for federal funding reimbursement. The City issued a Request for Qualifications (RFQ) with the required language to provide these services over the next four years. The contract will allow HWA GeoSciences, Inc. to provide overall quality assurance materials testing and inspection services in accordance with WSDOT LAG Manual, project contract documents, and WSDOT and AASHTO Specifications.

The below CIP projects will require Quality Assurance Materials Testing and Special Inspection Services during this timeframe:

- Spring Boulevard Zone 1A and Zone 2
- Mountains to Sound Greenway Trail
- 124th Avenue NE: NE 8th Street to NE 12th Street
- 124th Avenue NE: NE 12th Street to NE Spring Boulevard
- 124th Avenue NE: Ichigo Way to Northup Way
- NE Spring Boulevard: Zone 4 and 130th Avenue NE to 132nd Avenue NE
- 130th Avenue NE: Bel-Red Road to NE 20th Street
- Richards Road and Lake Hills Connector Resurfacing and ADA Improvements
- Bel-Red Road Resurfacing and ADA Improvements
- King Countywide Non-Motorized Program
- Sherwood Elementary and Interlake High School Non-Motorized Safety Improvements

The City's Procurement Services Division is coordinating the effort to competitively solicit and award contracts that meet federal standards for reimbursement and funding.

Consultant Selection

A request for qualifications (RFQ) was issued in March for Quality Assurance Materials Testing and Inspection Services which includes on-site testing and inspection of construction materials; non-destructive examination and testing of concrete, welding, structural steel and other construction materials/structures; sampling and testing of mineral aggregates for acceptance; and, project construction materials documentation and certification services. Five submittals were received. A selection committee of five City staff from various departments reviewed, evaluated, and scored the submittals based on the criteria in the RFQ. City staff recommended award to the two highest-ranked consultants.

EFFECTIVE DATE

If approved, this Resolution becomes effective immediately upon Council adoption.

OPTIONS

1. Adopt the Resolution authorizing execution of a four-year Professional Services Agreement with HWA GeoSciences, Inc., to provide quality assurance materials testing and inspection services for Transportation federal-aid projects, in the amount not to exceed \$800,000, plus all applicable taxes, with an option to extend the contract for an additional year for \$200,000, plus all applicable taxes, with the same terms and conditions.
2. Do not adopt the Resolution and provide alternative direction to staff.

RECOMMENDATION

Option 1

MOTION

Move to adopt Resolution No. 9442 authorizing execution of a four-year Professional Services Agreement with HWA GeoSciences, Inc., to provide quality assurance materials testing and inspection services for Transportation federal-aid projects, in the amount not to exceed \$800,000, plus all applicable taxes, with an option to extend the contract for an additional year for \$200,000, plus all applicable taxes, with the same terms and conditions.

ATTACHMENTS

Proposed Resolution No. 9442

AVAILABLE IN COUNCIL DOCUMENT LIBRARY

Consultant Agreement