

CITY COUNCIL REGULAR SESSION

Resolution authorizing execution of a four-year Professional Services Agreement with Otto Rosenau & Associates, Inc., to provide quality assurance materials testing and inspection services for Transportation City and levy funded Capital Investment Program (CIP) projects, in the amount not to exceed \$500,000, plus all applicable taxes, with an option to extend the contract for an additional year and \$125,000, plus all applicable taxes, with the same terms and conditions.

David Berg, Department Director, 452-6468
Ron Kessack, Deputy Director, 452-4631
Mike Mattar, Capital Projects Manager, 452-4318
Paul Krawczyk, Senior Project Manager, 452-7905
Transportation Department

Nav Otal, Department Director, 452-2041
Linda De Boldt, Assistant Director of Engineering, 452-4625
Abe Santos, Project Manager 452-6456
Utilities Department

EXECUTIVE SUMMARY

This agreement will provide overall quality assurance materials testing and inspection services for Transportation City and levy funded projects.

RECOMMENDATION

Move to adopt Resolution No. 9466.

If approved, effective date: 09/17/2018

BACKGROUND/ANALYSIS

The Transportation Department uses contracts to supplement City forces providing quality assurance materials testing and inspection services on CIP projects. The City issued a Request for Qualifications (RFQ) with the required language to provide these services over the next four years. The contract will allow Otto Rosenau & Associates, Inc. to provide overall quality assurance materials testing and inspection services in accordance with WSDOT LAG Manual, project contract documents, and WSDOT and AASHTO Specifications.

The below CIP projects will require Quality Assurance Materials Testing and Special Inspection Services during this timeframe:

- 106th Avenue NE and NE 6th Street Raised Intersection
- 140th Avenue SE and NE 5th Street Crosswalk Ramp and Flashing Beacons
- Early World Bridge Repairs
- 148th Avenue NE and NE 8th Street Traffic Signal Upgrade

- Tam O'Shanter Sidewalks
- Lakemont Boulevard Repairs at Lewis Creek and Newcastle Golf Club
- Crossroads Trail Improvements
- NE 12th Street - 112th Avenue to 108th Avenue Off-Street Trail
- 164th Avenue and Newport Way Roundabout
- 156th Avenue - Main Street Curb Ramps and APS Upgrade
- 150th Avenue - SE 37th and Newport Way Improvements
- 156th Avenue SE Bike Project - SE 22nd Street to Lake Hills
- BRIP Downtown 108th Avenue NE - Main Street to NE 12th Pilot Project
- 2018 City Wide Bicycle Improvements
- 158th Place SE - Main Street to SE 6th Street
- Wilburton Sidewalks: 128th Avenue - NE 2nd to SE 7th; NE 2nd-, 124th to 128th Avenue NE; 118th Avenue SE S/O Main Street
- 108th Avenue SE - SE 30th Street to Bellevue Way
- Yearly Overlay Program Projects
- Newport Way Bike Lanes - west of 150th Avenue SE
- 117th Avenue SE Sidewalks - SE 54th Place to north of Newport Heights Elementary School
- 156th Avenue NE Corridor Crosswalks and Flashing Beacons
- Tyee Middle School Safety
- Board Walk Replacement
- 148th Avenue SE Pole Replacement - SE 16th/22nd Street and Richards Road/SE 26th Street
- Newport Way Bike Lanes - east of 150th Avenue SE
- ITS - Communications Upgrade and Travel Time
- Eastgate Way Bike Lanes - Richards Road to SE 35th Place
- 112th Avenue NE - NE 12th to City Limits
- Lake Hills Boulevard - 148th to 159th Avenue SE
- Main Street - 140th to 164th Avenue SE Flashing Crosswalks
- 164th Avenue and Newport Way Roundabout
- SE 16th Street - 156th to 164th Avenue SE
- Yearly Major Maintenance Program Projects
- Yearly Levy Funded Projects

The City's Procurement Services Division is coordinating the effort to competitively solicit and award contracts that meet federal standards for reimbursement and funding.

An RFQ was issued in March 2018 for Quality Assurance Materials Testing and Inspection Services which includes on-site testing and inspection of construction materials; non-destructive examination and testing of concrete, welding, structural steel and other construction materials/structures; sampling and testing of mineral aggregates for acceptance; and project construction materials documentation and certification services. Five submittals were received. A selection committee of five City staff from various departments reviewed, evaluated, and scored the submittals based on the criteria in the RFQ. City staff recommended award to the two highest-ranked Consultants.

POLICY & FISCAL IMPACTS

Policy Impacts:

Bellevue City Code 4.28.030(B) (1)

The City has promulgated policies, standards, and operational procedures that support open, fair, and transparent procurement of goods and services in accordance with all applicable laws. Such policies, standards and procedures may define the levels of authority pertaining to review and approval of contract change orders and shall be followed by all City departments.

Fiscal Impacts:

This action will obligate the City to a maximum of \$500,000, plus all applicable taxes, with Otto Rosenau & Associates, Inc., to provide quality assurance materials testing and inspection services for Transportation City and levy funded projects. The contract is for a four-year term with an option to extend the contract for an additional year and \$125,000, plus all applicable taxes, with the same terms and conditions. Sufficient funds exist in the 2017-2023 Capital Investment Program (CIP) through the individual Transportation CIP project budgets to fund these services. Funding for future years will be contingent upon approved capital funds.

OPTIONS

1. Adopt the Resolution authorizing execution of a four-year Professional Services Agreement with Otto Rosenau & Associates, Inc., to provide quality assurance materials testing and inspection services for Transportation City and levy funded Capital Investment Program (CIP) projects, in the amount not to exceed \$500,000, plus all applicable taxes, with an option to extend the contract for an additional year and \$125,000, plus all applicable taxes, with the same terms and conditions.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS & AVAILABLE DOCUMENTS

Proposed Resolution No. 9466

AVAILABLE IN COUNCIL LIBRARY

Professional Services Agreement