

CITY COUNCIL REGULAR SESSION

Resolution authorizing execution of a Professional Services Agreement with OAC Services, Inc. for design services for Fire Station Six in an amount not to exceed \$108,900, plus applicable taxes.

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Civic Services Department

Jay Hagen, Fire Chief, 452-6895
Fire Department

EXECUTIVE SUMMARY

This Resolution authorizes staff to execute a Professional Services Agreement with OAC Services, Inc. for design services for Fire Station Six. OAC Services, Inc. will create the architectural construction documents for the repair of the fire station building exterior.

RECOMMENDATION

Move to adopt Resolution No. 9479

If approved, effective date: 10/15/2018

BACKGROUND/ANALYSIS

Fire Station Six was constructed in 1983 and has not received any major exterior building upgrades since that time. Water infiltration has damaged both exterior and interior building materials and short-term repairs have not been successful in fully eliminating the infiltration. In 2017, staff engaged two independent consultants to conduct interior and exterior building assessments. Both consultants concluded that significant repairs are necessary.

In January, the City published a notice of request for qualifications (RFQ No. 18007) for professional services. OAC Services, Inc. was selected from a pool of 10 consultants after a competitive process. Following an initial review of consultant firms, a short list of three firms were interviewed. Staff ultimately selected OAC Services, Inc. to design the exterior building repair based on the firm's staff qualifications, references, and relevant experience on similar projects.

If authorized to execute this Professional Services Agreement, OAC Services, Inc. will commence building testing and investigation efforts to determine the location of the water intrusion. After these are identified, the consultant will design a repair or replacement solution that mitigates further damage to the building interior and exterior.

POLICY & FISCAL IMPACTS

Bellevue City Code:

BCC 4.28 provides for the fair and equitable treatment of all persons involved in the purchasing process. Council approval is required for contracts in excess of \$90,000.

Comprehensive Plan CF-2:

Plan for the long-term renewal or replacement of aging capital facilities as needed to maintain target service levels.

Comprehensive Plan N-2:

Ensure police, fire and emergency services provide high levels of public safety that respond to growth and changing community needs.

Fiscal Impacts:

This action obligates the City to pay \$108,900, plus applicable taxes, for design services at Fire Station Six. Sufficient funds exist to fully fund this contract in the Renovation of Public Safety Facilities (Capital Investment Program Plan No. PS-16).

OPTIONS

1. Adopt the Resolution authorizing execution of a Professional Services Agreement with OAC Services, Inc. for design services for Fire Station Six in an amount not to exceed \$108,900, plus applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

ATTACHMENTS & AVAILABLE DOCUMENTS

A. CIP Project Description
Proposed Resolution No. 9479

AVAILABLE IN COUNCIL LIBRARY

Proposed Agreement