



DATE: November 5, 2018

TO: Mayor Chelminiak and City Councilmembers

FROM: Charmaine Arredondo, Assistant Director, 452-6466  
*City Clerk's Office*

SUBJECT: Item 7 – Remote Participation in Council Meetings

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Deputy Mayor Robinson has requested to participate remotely during the November 13 City Council Extended Study Session meeting.

According to Section 6E of the City Council Rules of Procedure, remote participation must be approved in advance at a prior Council meeting, or before joining the current meeting.

Additional provisions include:

- A Councilmember may participate remotely no more than four times per year (unless required for medical reasons);
- Only two Councilmembers can participate remotely during any one Council meeting;
- Remote participation will be considered attendance at the meeting and shall be counted toward determination of a quorum.

**Council is being asked to consider Deputy Mayor Robinson's request for remote participation.**

SUGGESTION MOTION:

*I move to approve the remote participation of Deputy Mayor Robinson during the November 13, 2018 City Council Extended Study Session meeting.*