

**CITY COUNCIL REGULAR SESSION**

Resolution authorizing execution of an amendment to the Agreement for Professional Services with Suzanne Dugan, of the firm Cohen, Milstein, Sellers & Toll, PLLC, Ethics Officer for the City Council, in an amount not to exceed \$115,000 exclusive of any applicable taxes.

Kyle Stannert, Assistant City Manager, 452-6021  
Charmaine Arredondo, Assistant Director, 452-6466  
*City Clerk's Office*

**EXECUTIVE SUMMARY**

This Resolution increases the not to exceed amount for ethics officer services provided for under Bellevue City Code 3.92.

**RECOMMENDATION**

Move to adopt Resolution No. 9493

If approved, effective date: 11/19/2018

**BACKGROUND/ANALYSIS**

Suzanne Dugan of Cohen, Milstein, Sellers & Toll has been providing, as-needed, ethics officer services for the City of Bellevue since March 2015. The current contract expires on March 1, 2019, however funding for the services has been previously capped at \$90,000. Staff is seeking Council approval to increase the funding beyond the \$90,000 threshold in order to cover services rendered prior to contract expiration on March 1, 2019.

**POLICY & FISCAL IMPACTS****Policy Impact**

BCC 3.96.060 allows for the creation of an ethics officer position and sets forth the duties of the ethics officer.

BCC 4.28.040(2) requires Council approval for contracts greater than \$90,000.

**Fiscal Impact**

This amendment will allow for an additional \$25,000 to be spent on ethics officer services, if necessary. Sufficient funding exists within the City Council's 2017-2018 General Fund biennial budget to fully fund the 2017-2018 portion of this contract. Remaining funds are requested in the City Council's 2019-2020 preliminary General Fund budget.

**OPTIONS**

1. Adopt the Resolution authorizing execution of an amendment to the Agreement for Professional Services with Suzanne Dugan, of the firm Cohen, Milstein, Sellers & Toll, PLLC, Ethics Officer for the City Council, in an amount not to exceed \$115,000 exclusive of any applicable taxes.
2. Do not adopt the Resolution and provide alternative direction to staff.

## **ATTACHMENTS & AVAILABLE DOCUMENTS**

Proposed Resolution No. 9493

## **AVAILABLE IN COUNCIL LIBRARY**

Ethics Officer Professional Services Contract  
Amendment #4